

# BRADFORD TOWNSHIP BOARD OF SUPERVISORS OCTOBER 14, 2020

## REGULAR MONTHLY MEETING @ 7:00PM

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### MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

The meeting was called to order by Chairman Jim Erwin.

#### Public Comments on Agenda Items Only

There were no public comments on agenda items

#### Meeting Minutes

- Motion was made to approve the minutes of the regular monthly meeting held on Monday, September 14<sup>th</sup>; Special Meeting held on Wednesday, September 23<sup>rd</sup>; Work Session / General Business meeting held on Monday, September 28<sup>th</sup> as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

#### Approval of Payment of Invoices

- Motion was made to accept invoices totaling **\$ 669,803.29** for September
 

1) General Fund \$262,997.26	2) Sewer Fund - \$167,300.50
3) Garbage Fund - \$102,017.88	4) Lighting Fund - \$1,032.05
5) State Liquid Fuels - \$8,193.78	6) Machinery Fund - \$316.67
7) Rds & Bridges - \$127,945.15	

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

#### Correspondence / Communications

- The next monthly Board of Supervisors meeting will be held on Monday, November 16, 2020 at 4:30 p.m. with a limit of 8 residents in attendance.
- **REMINDER** to all Residents: All Garbage **MUST BE BAGGED**; if your garbage is not bagged, it will not be picked up.
- Halloween trick or treat will be held on Saturday, October 31st during the hours of 6:00pm to 7:30pm; Residents should leave their porch lights on during this time.

#### Reports of Officials and Committees

Zoning Officer Report—7 permits; 3 violations  
 Code Enforcement Officer Report—9 home inspections; 6 code violations  
 Zoning Hearing Board—Hearing held on 10/6; variance was granted.  
 Planning Commission—Reviewed plans for UPB  
 Road Department Report—Jim read the road report  
 Police Department Report—156 calls; 5 MVA; 9 criminal complaints; 34 hrs traffic enforcement; reminded residents to be aware of adults and children out during trick or treat night.

## Ordinances and Resolutions

- Motion was made to adopt **Resolution #2020-14** accepting the report of the uncollected 2020 Electric Assessments from Beth Monti, Bradford Township Tax Collector for the amount of \$2,399.19 and appointing Susan Gibiser, Township Secretary/Treasurer to collect with the means available for the unpaid 2020 Electric Assessments amounts.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-15** adhering to Goals for the National Program for the Utilization of Minority and Women owned businesses through contracts of the 2020 CDBG Program.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-16** the Fair Housing Policy for Bradford Township 2020 CDBG Program.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-17** the Displacement Policy to be applied to the 2020 Community Development Block Grant entitlement allocation for Bradford Township.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-18** approving the 2020 CDBG Grant Application of \$100,628.00 for financial assistance under the 2020 Community Development Block Grant Program and authorizing James Erwin, Chairman of the Board of Supervisors to execute the application on behalf of Bradford Township.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

## NEW BUSINESS

- Motion was made to advertise to hold Work Sessions for the 2021 Budget; Work Sessions will be held on 10/21; 10/22; 10/28; 10/29 at 5:00pm

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to approve the distribution of the 2020 Volunteer Fire Relief funds of \$20,976.79 to the Bradford Township's Volunteer fire company.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Supervisor Steve Mascho to sign and approve the “Borrow and/or Waste” Agreement with PennDot; which was preauthorized by Supervisor Steve Mascho with PennDot; this agreement authorizes PennDot to temporarily direct traffic across Hemlock Street and Gray Street during the replacement bridge project on SR4002, South Ave.

Supervisor Mascho stated he did preauthorize the agreement on behalf of the Board for the concerns of the local businesses along South Ave. Supervisor Mark Cline stated he didn't want to second any motion since this matter should have come before the Board to be discussed and stated to Steve that he should not have approved or authorized any agreement that needs to be signed by the Board without the entire Board of Supervisors' approval. Steve agreed he should have discussed this with the other Supervisors. Susan Gibiser, Secretary stated to the Board that since the agreement was preauthorized and the detour is in place, a second motion is needed in order to sign the agreement.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; **Jim E.: NO**

- Motion was made by Mark Cline to **Accept** the “Ballet for Accepting or Rejecting Plan for the bankruptcy case pertaining to David and Kristin Monago. Bradford Township's claims of delinquent garbage and sewer accounts have been placed in category Class 5.

Motion made by Mark Cline, seconded by Steve Macho to accept the Plan for the Bankruptcy Case No #20-1027 TPA; Class 5 BT Claims  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to pay Swanson's Fabrication - **Pay Request #5** in the amount of **\$20,500.00** for trucking and assembly of work for the Browntown Bridge project.

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

- Open the sealed bids for purchasing of 2000 Ton of type AS-1 Anti-skid 2020-2021 winter seasons; two (2) bids were received as follows:

- 1) IA Construction Corp.....\$9.00 a ton
- 2) Gernatt Asphalt Products, Inc.....\$8.95 a ton

- Motion was made to award the bid to Gernatt Asphalt Products as the lowest bidder.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

The Board of Supervisors held interviews on Wednesday, October 7<sup>th</sup> with all of the applicants that submitted a Letter of Interest for the position of Township Tax Collector.

- Motion was made by Supervisor Steve Mascho to appoint **Carrie Stiles** to fill the vacancy of Township Tax Collector; Motion was seconded by Supervisor Mark Cline; Carrie will fill the vacancy for the remainder of the term starting January 15, 2021 and ending January 1, 2022.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

### **Public Participation**

Mike Salerno stated that the Township road crew did a great job on the Browntown bridge project.

Dan Burkhouse stated it is fire prevention month and reminded all residents to change their batteries in their smoke detectors and to be cautious when using fireplaces during the winter months.

### **Adjournment**

- Motion was made to adjourn the meeting at 7:40pm pm

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

### **Bradford Township Board of Supervisor**

\_\_\_\_\_  
Susan K. Gibiser, Secretary/Treasurer

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James B. Erwin, Chairman

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Mark L. Cline, Sr., Vice-Chairman

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Steven L. Mascho, Supervisor