

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS**

**REORGANIZATION MEETING  
MONDAY, JANUARY 3, 2022 at 6:00PM**

**MEETING MINUTES**

Welcome newly elected Township Supervisor, Laree Sue Behan

Present at the Reorganizational Meeting: Mark Cline, Steve Mascho, Laree Sue Behan

*Mark Cline, 2021 Vice-Chairman* called the meeting to order

- 1) Motion was made by Laree Sue nominating Mark Cline as Temporary Chairman of the Board

Mark L. Cline - Temporary Chairman

Motion was made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: Abstain / NO; Laree Sue B.: Yes; Mark C.: Yes

Motion was made by Laree Sue to accept the nomination for Mark Cline as Temporary Chairman

Motion was made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: Abstain / NO; Laree Sue B.: Yes; Mark C.: Yes

- 2) Motion was made by Laree Sue B., nominating Mark Cline as Chairman of the Board for 2022

Mark L. Cline, Sr - Chairman

Motion was made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: Abstain / NO; Laree Sue B.: Yes; Mark C.: Yes

Motion was made by Laree Sue B. to accept the nomination for Mark Cline as Chairman of the Board for 2022

Motion was made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: Abstain / NO; Laree Sue B.: Yes; Mark C.: Yes

Mark L. Cline, Sr. - Chairman

**\*\*Elect by quorum vote and the new Chairman shall proceed with the remainder of meeting**

- 3) Motion made by Mark Cline nominating Laree Sue Behan for the 2022 Vice Chairman of the Board.

Motion was made by Mark Cline, seconded by Laree Sue Behan  
Call for vote: Steve M.: Abstain / NO; Laree Sue.: Yes; Mark C.: Yes

Motion made by Mark Cline to accept the nomination for Laree Sue Behan as the Vice-Chairman for 2022

Motion was made by Mark Cline, seconded by Laree Sue Behan  
Call for vote: Steve M.: Abstain / NO; Laree Sue B.: Yes; Mark C.: Yes

Laree Sue Behan - Vice- Chairman

- 4) Motion made by Mark Cline to appointing the following positions for 2022

Susan Gibiser Township Secretary / Treasurer

Robert Shipman Chief of Police

Frank Behan Foreman for Road and Garbage Departments

Motion was made by Mark Cline, seconded by Laree Sue Behan  
Call for vote: Steve M.: Yes, for COP / NO for Twp. Sec / Treas;  
Foreman for Road / Garbage Depts.; LareeSue.: Yes; Mark C.: Yes

- 5) Motion was made by Laree Sue to advertise for the BOS to hold their regular monthly meetings on the second Monday of each month at 7:00pm;

**EXCEPT for October's meeting - will be the first Monday, 10/3**

**EXCEPT for November's meeting - will be the third Monday, 11/21**

Work sessions / General Business meetings will be held on the fourth Monday of each month at 5:30 pm as needed

Special meetings, Work Sessions will be advertised accordingly.

Motion was made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: Yes; LareeSue.: Yes; Mark C.: Yes

- 6) **The BOS to Appoint for the following positions for 2022:**

Laree Sue Behan Voting Delegates to the State & County Conventions

Susan Gibiser Alternate Delegate to the State & County Conventions

Mark Cline Road Master for 2022



Motion was made by Laree Sue Behan to appoint Jim Erwin as the Vacancy Board Member for 2022

Motion made by Laree Sue B., seconded by Mark Cline  
Call for vote: Steve M.: NO; Laree Sue B.: Yes; Mark C.: Yes

8) Motion was made by Laree Sue Behan to approve the following depositories as the township funds accounts for 2022:

- County National Bank - Checking Accounts: CDBG Grant Funds; Community Development Funds
- Northwest Savings Bank: *Checking Accounts- General Fund; Roads and Bridges; Machinery; Payroll Fund; Liquid Fuel State Fund; Sewer Fund; Sewer Money Market; Sewer Capital Reserve; Garbage Fund; Lighting Fund*
- PLGIT Investment Accounts: Capital Reserve; Money Market; State Liquid Fuels
- Northwest Savings / Trustee. – Non-Uniform Employees' Pension and Police Pension Fund

Motion made by Laree Sue Behan, seconded by Mark Cline  
Call for vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

9) The BOS to appoint for following Committees / Board Members for 2022

**Board Member for Senior Citizens Center Committee**

Steven Mascho - 4 Year Member 2022 – 2025

**Zoning Hearing Board Member:**

David Debolt - 4 Year Member 2022 - 2025

**Bradford Twp. Planning Commission Member**

Andy Eschrich - 4 Year Member 2022 – 2025

Motion made by Laree Sue Behan, seconded by Mark Cline  
Call for vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

10) Motion was made by Laree Sue Behan to approve the Township Secretary / Treasurer's Bond at \$500,000.00 for 2022

Motion made by Laree Sue Behan, seconded by Mark Cline  
Call for vote: Steve M.: NO; Laree Sue.: Yes; Mark C.: Yes

## 2022 Resolutions

11) Motion was made by Laree Sue to adopt the following Resolutions for 2022

- |                           |  |
|---------------------------|--|
| <u>Resolution #2022-1</u> | Enacting the Budget for 2022   |
| <u>Resolution #2022-2</u> | Designating the Township <u>Secretary-Treasurer</u> the 2022 Chief Administrative Officer for the Police Pension and Non-Uniform Pension Plan.   |
| <u>Resolution #2022-3</u> | Appointing <u>Haines &amp; Company</u> as the certified public accounting firm to audit the accounts of the Bradford Township for 2021 fiscal year.  |
| <u>Resolution #2022-4</u> | Appointing <u>Susan K. Gibiser</u> to serve as the voting delegate representing Bradford Township on the McKean County Tax collection committee and <u>Laree Sue Behan</u> to serve as the alternate delegate. |
| <u>Resolution #2022-5</u> | Adopting the Sewage Enforcement Officer Fee schedule for the year of 2022 as listed.   |
| <u>Resolution #2022-6</u> | Designating the Board of Supervisors and the Township Secretary as the authorized signatures for all Northwest Bank accounts.  |

Motion made by Laree Sue Behan, seconded by Mark Cline  
Call for vote: Steve M.: Yes; NO for Resolution #2 & #4;  
Laree Sue B.: Yes; Mark C.: Yes

12) Motion was made by Steve Mascho to set the mileage reimbursement which is set by the IRS at \$.585 cents per mile for 2022

Motion made by Steve Mascho, seconded by Laree Sue Behan  
Call for vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

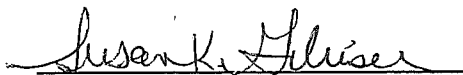
### ADJOURNMENT

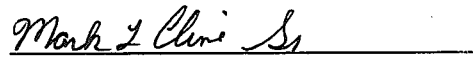
Motion was made by Steve Mascho to adjourn the Reorganization meeting at 6:17pm

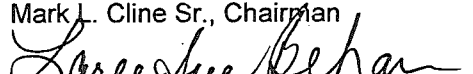
Motion made by Steve Mascho, seconded by Laree Sue Behan  
Call for vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

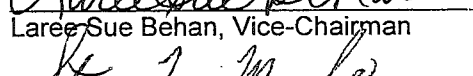
Reopen the meeting with the Board of Supervisor's regular monthly meeting for January 2022

#### Bradford Township Board of Supervisors

  
Susan K. Gibiser, Secretary/Treasurer

  
Mark L. Cline Sr., Chairman

  
Laree Sue Behan, Vice-Chairman

  
Steven L. Mascho, Supervisor