

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
October 11, 2021**

7:00 P.M. – REGULAR MEETING

AGENDA

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Call meeting to order

Public Comments on Agenda Items Only

Ask the public if there are any comments on agenda items only

Minutes

- Request a motion to approve the minutes of the board meeting held on September 13th as written and recorded.

Motion made by _____, seconded by _____. Call for vote.
Vote: Mark C.: _____, Steve M.: _____, Jim E.: _____

Invoices for Approval of Payment for September 2021

- Request a motion to accept invoices totaling **\$ 726,450.20** for September

- | | |
|------------------------------------|--------------------------------------|
| 1) General Fund - \$188,794.86 | 5) Machinery Fund - \$315.37 |
| 2) Garbage Fund - \$117,165.24 | 6) Roads & Bridges Fund - \$3,162.44 |
| 3) Sewer Fund - \$210,138.48 | |
| 4) Liquid Fuel Fund - \$206,873.81 | |

Motion made by _____, seconded by _____. Call for vote.
Vote: Mark C.: _____, Steve M.: _____, Jim E.: _____

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on November 15, 2021 at 7:00 p.m.
- The Township will start imposing Late Fees on all Garbage & Sewer Accounts; effective November 11th for October's billing.
- **RESIDENTS**: Please remember, due to the limited space at the Township Office, we must follow the State guidelines for indoor meetings as follows: Anyone may attend a public meeting, however maintaining a social distance of 6ft apart is required; seating area will be limited according to the space available; there will be "X's" on the marked on the floor for a standing area; **PLEASE** do not block the fire exits (front door & side door)
- Halloween trick or treat will be held on Sunday, October 31st from 6:00pm to 7:30pm; Residents should leave their porch lights on during this time.

Reports of Officials and Committees

Zoning Officer Report
Code Enforcement Officer Report
Zoning Hearing Board
Planning Commission
Road Department Report
Police Department Report

Ordinances and Resolutions

- Request a motion to adopt **Resolution #2021-16** adhering to the Goals for the National Program for the Utilization of Minority and Women owned businesses through the contracts of the 2021 CDBG Program.

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

- Request a motion to adopt **Resolution #2021-17** a Fair Housing Policy for Bradford Township 2021 CDBG Program.

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

- Request a motion to adopt **Resolution #2021-18** the Displacement Policy to be applied to the 2021 Community Development Block Grant entitlement allocation for Bradford Township.

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

- Request a motion to adopt **Resolution #2021-19** approving the 2021 CDBG Grant Application of \$100,628.00 for financial assistance under the 2021 Community Development Block Grant Program and authorizing James Erwin, Chairman of the Board of Supervisors to execute the application on behalf of Bradford Township.

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

New Business

- Request a motion to accept the proposal for professional services from Laurel Highlands Structural Consulting, LLC for consulting and engineering services for the East Warren Road Bridge Replacement Project.

Motion made by _____, seconded by _____. Call for vote.
Vote: Mark C.: _____, Steve M.: _____, Jim E.: _____

- Request a motion to approve the distribution of the 2021 Volunteer Fire Relief payment of \$18,829.30 to the Bradford Township's volunteer fire company.

Motion made by _____, seconded by _____. Call for vote.
Vote: Mark C.: _____, Steve M.: _____, Jim E.: _____

- Request a motion to accept (1) of the following quotes submitted by Steve White Electric for replacing lighting fixtures in the Road Dept. building; Quote accepted in the amount of \$_____

- 1) Replace ballasts / bulbs with regular fluorescent bulbs - \$2,040.53
- 2) Replace all bulbs w/ new LED bulbs; not ballasts - \$4,927.61
- 3) Replace bulbs with LED ballast bypass bulbs - \$5,299.00

Motion made by _____, seconded by _____. Call for vote.
Vote: Mark C.: _____, Steve M.: _____, Jim E.: _____

- Request a motion to advertise to hold Work Sessions for the 2022 Budget; Work Sessions will be held on 10/19; 10/20; 10/26; 10/28 at 5:00pm

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

- Open sealed bids received for 2000 Ton of type AS-1 Anti-skid for the 2021-2022 winter season.

- Request a motion to award the bid to _____ as the lowest bidder.

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

- Request a motion from the Board to approve the SALDO plans for Ryan R. Skaggs; West of South Ave - subdivide a portion of property to sell; this was recommended by the Planning Commission from their meeting held on September 14, 2021

Motion made by _____, seconded by _____. Call for vote
Vote: Mark C.: _____; Steve M.: _____; Jim E.: _____

Public Participation

Adjournment

- Request a motion to adjourn the meeting at _____pm
Motion made by _____, seconded by _____.