

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
April 11, 2022**

**REGULAR MONTHLY MEETING**

---

**BOARD AGENDA**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Call meeting to order

The Board of Supervisors held an Executive Session on Monday, April 4, 2022 at 4:30pm to discuss personal matters.

**Public Comments on Agenda Items Only**

Ask the public if there are any comments on agenda items only

**Minutes**

- Request a motion to approve the minutes from the regular monthly meeting held on March 14<sup>th</sup> and the Special meeting held on March 17<sup>th</sup> 2022 as written and recorded.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C. \_\_\_\_\_

**Approval for Invoices for Payment for March 2022**

- Request a motion to accept invoices totaling **\$325,424.16** for March
  - 1) General Fund - \$104,879.51
  - 2) Garbage Fund - \$41,426.36
  - 3) Sewer Fund - \$162,665.45
  - 4) Liquid Fuel Fund - \$9,244.57
  - 5) Machinery Fund - \$4,274.20
  - 6) Roads / Bridges Fund - \$1,934.07
  - 7) Sewer Cap Res - \$1,000.00

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C. \_\_\_\_\_

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, May 9, 2022 at 7:00 p.m.
- The BOS will be having their Work Session / General Business meeting on Monday, May 23, 2022 at 5:30pm
- The Township office, Road Dept. and Garbage Dept. will be closed on Friday, April 15<sup>th</sup> for the Good Friday Holiday
- The Township's annual Spring Cleanup event will be held on Saturday, May 14<sup>th</sup> from 8:00am to 10:00am

## Reports of Officials and Committees

Zoning Officer Report  
Code Enforcement Officer Report  
Zoning Hearing Board  
Planning Commission  
Road Department Report  
Police Department Report

## Ordinances and Resolutions

- Request a motion to adopt **Resolution #2022-14**; officially updating a 911 address of 36 Stephen Lane due to incorrect / error as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following will be the new addresses: **39 STEPHEN LANE**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

## OLD BUSINESS

- Update on the status of Delinquent Garbage / Sewer Accounts

Several delinquent Garbage / Sewer accounts have been set up for payment plans as of 04/11/2022; the Township will proceed with water shut-off procedure with Delq. accounts that have not paid or contacted the Township.

## NEW BUSINESS

- On March 18, 2022, the Township Secretary, Susan Gibiser contacted both of the vendors to order the garbage truck and packer; apparently the garbage truck from Berman Truck Sales is not available to purchase until 2023-2024; no issues with ordering the packer; Susan informed all the Supervisors and did a Call-Out vote to order the garbage truck from Zacherl's Trucks.

Call-Out Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Request a Motion to approve the Call-Out vote for purchasing the 2024 HX620 Garbage truck at the quoted price of \$144,059.34 from Zacherl's Trucks.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to advertise for a P/T Police officer; applications are due by Monday, May 2<sup>nd</sup> to Rob Shipman, Chief of Police.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a motion to accept the resignation letter from Corey Black, Road Dept. Laborer; Corey's last day will be Friday, April 22<sup>nd</sup> at Bradford Township.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to advertise to hire a F/T Road Dept. Laborer; applications will be due by Tuesday, April 19<sup>th</sup>; interviews later in the week.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to advertise to receive quotes for repairs and painting to the Township building; quotes will be reviewed and awarded at the May meeting.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to **ACCEPT OR DENY** a bid of \$1,000.00 received by McKean County Tax Claim Bureau for the Repository sale of a property located at 994 South Ave.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Request a Motion to **ACCEPT OR DENY** a bid of \$250.00 received by McKean County Tax Claim Bureau for the Repository sale of a property (vacant land) located along West Washington Street.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Open Sealed Bids for 2022-2023 Road Material
- Request a Motion to accept the bid from \_\_\_\_\_ for Road Material

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

- Open Sealed Bids for the East Warren Road Bridge Project Material
- Request a Motion to accept the bid from \_\_\_\_\_ for the East Warren Road Bridge project material

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ Call for Vote  
 Vote: Steve M.: \_\_\_\_\_; Laree Sue B.: \_\_\_\_\_; Mark C.: \_\_\_\_\_

**Public Participation**

**Adjournment**

- Request a motion to adjourn the meeting at \_\_\_\_\_ pm  
 Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_