

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
December 11, 2023**

294

**REGULAR MONTHLY MEETING**

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**MEETING MINUTES**

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

Meeting was called to order by Mark Cline, Chairman

**Public Comments on Agenda Items Only**

Donny Cummins asked about the SALDO plans that are listed on the agenda since the PC didn't review the plans; Mark stated the plans are pretty simple and BOS didn't want to hold up the plans from being signed, however, since he (Donny) felt there was an issue, it will be removed from the agenda and put January's agenda.

**Minutes**

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on Monday, November 20<sup>th</sup> as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Invoices for Approval of Payment for November 2023**

- Motion was made by Laree sue to accept invoices totaling **\$144,557.22** for November

- |                               |                                   |
|-------------------------------|-----------------------------------|
| 1) General Fund - \$51,202.49 | 4) Machinery Fund - \$778.99      |
| 2) Garbage Fund - \$28,948.35 | 5) ARPA Fund - \$47,390.00        |
| 3) Sewer Fund - \$10,884.88   | 6) Liquid Fuels Fund - \$5,352.51 |

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**Correspondence / Communications**

- The Reorganization meeting will be held on Tuesday, January 2, 2024 at 6:00pm and immediately following will be the regular monthly meeting
- The Township office, Road Dept. and Garbage Dept. will be closed for the Christmas & New Year's Holiday on Monday, 12/25 and Monday, 01/01/2024

**Reports of Officials and Committees**

Zoning Officer Report – 8 permits, (2 were demo permits)  
Code Enforcement Officer Report – 8 sales inspections, 1 rental, 2 calls  
Zoning Hearing Board – No Report  
Planning Commission – No Report  
Road Department Report – Mark read the Road Foreman's report for Nov.  
Police Department Report – Laree Sue read the police report; 165 calls, 6 MVA, 33 hrs. of traffic enforcement; reminded residents of medical drop box

- Motion was made by Laree Sue to adopt the proposed 2024 budget for all funds as advertised and presented as follows:
  - 1) No property tax increases for 2024 (5 mills)
  - 2) An increase of fees for Road Hauling permits from \$15.00 to \$25.00
  - 3) An increase for Road Inspection (Road hauling) from \$40.00 to \$50.00
  - 4) No rate increases for Sewer rates for 2024
  - 5) An increase for the monthly Garbage rate from \$18.00 to \$20.00 (\$2.00)
  - 6) An increase of for the Annual Clean-up for trucks/trailers to \$30.00

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: **Steve M.: Yes; NO for garbage increase;**  
Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2023-34** which states Bradford Township enacts and levied on all real estate property within the Township of Bradford to taxation for the fiscal year of 2024 at five (5) mills.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2023-35** which states Bradford Township enact the Local Taxes of Act 511 for the year of 2024 with no increases for EIT tax, Local Service tax, Per Capita tax.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2023-37**; officially renaming of a road located on UPB Campus which is currently Dorothy Lane; located from West Washington Street to West Corydon Street; will be changed to **Panther Parkway** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion made by Laree Sue to adopt **Resolution #2023-38**; officially naming a road located on UPB Campus which is an access road from West Washington Street to the UPB Campus and will be known as **Commons Way** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

**New Business**

- Motion made by Laree Sue to open a new account with PLGIT for the Roads / Bridges fund for the higher interest rates and transfer funds of \$500,000.00 to this new account.

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise the 2024 Reorganization meeting for Tuesday, January 2, 2024 at 6:00pm; Township Auditors will meet on Thursday, 1/4/24; Planning Commission will meet on the second Tues. 1/09/24 (if there are no plans to review, will meet to reorganize at a later date)

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept the resignation letter from Gary Pascarella; a P/T Police Officer for Bradford Township; effective 12/01/2023

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept and sign the McKean County Clearance and Demolition Program Cooperation Agreement which pertains to the demolition of the property located at 57 Susquehanna Road as written. (formerly 56)

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to review and approve Payment Request #1 for Chivers Construction for the Route 219 Sewer Project as stated in the contract for the amount of \$46,134.07

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to review and approve Change Orders from Chivers Construction for the Route 219 Sewer Project as follows:

- 1) Change Order #1- Time & material for tree removal within the vicinity of the proposed sewer alignment - \$1,521.48
- 2) Change Order #2 – Additional time excavating around various steel utility pipelines that were unmarked/unclaimed during PA One calls - \$2,626.75
- 3) Change Order #3 – Additional time for locating the sewer laterals; additional materials and completing the connections at the properties located at 996 S. Ave and Dollar General - \$2,895.91
- 4) Change Order #4 – Disposal of asbestos cement pipe by contractor in accordance with laws / codes - \$1,900.00

Motion made by Laree Sue Behan, seconded by Steve Mascho  
To approve Change Order #1; #2; #4; Table Change Order #3 and recommend the contractor, Chivers Construction revise the requested Change Order #3 to include only the work associated with the construction of the cleanout at 996 South Ave.

Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

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- Motion was made by Laree Sue to approve Payment Request #2 for Change Order #1, #2, #4 as stated above to Chivers Construction for the Route 219 Sewer Project for the amount of \$6,048.23

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

#### Public Participation

Fred Charlton asked about the debris that was dumped on a property on West Corydon; Supervisor Behan stated Cummins Construction had permission to dump the debris on that property; Don Cummins stated to Fred Carlton he would discuss the matter with him after the meeting.

Bob Cummins asked if the East Warren Road bridge has been finalized with the engineers; asked questions pertaining to submitting an RTK request for the bridge inspection report; Atty. Tony Alfieri answered his questions.

Bob Burrell asked questions concerning the change order from Chivers Construction; stated comments about the bridge engineers for 2024

Lori Belleview stated to the BOS and provided pictures of the recent snow plowing that was done on Langmaid Lane; her Mother's property - berm & driveway had some mud and dirt ripped up on the lawn & end of the driveway; Mark stated he will talk to the Road Foreman.

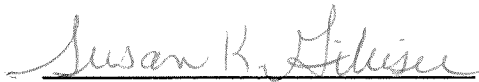
Several residents thanked Steve Mascho for his eighteen (18) years of service as Township Supervisor.

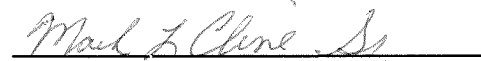

#### Adjournment

- Motion was made by Steve Mascho to adjourn the meeting at 7:43pm

Motion made by Laree Sue Behan, seconded by Steve Mascho  
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

#### Bradford Township Board of Supervisors

  
Susan K. Gibiser, Secretary/Treasurer

  
Mark L. Cline Sr., Chairman  
  
Laree Sue Behan, Vice-Chairman

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Steven Mascho, Supervisor