

# BRADFORD TOWNSHIP BOARD OF SUPERVISORS FEBRUARY 10, 2020

REGULAR MONTHLY MEETING @ 7:00PM

## MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Chairman Jim Erwin; reminded the residents in attendance to hold all comments until after the Board has completed each motion completely (Motion by the BOS – Vote – Motion Approved)

Chief Rob Shipman did a presentation from MG Arms; owners Mark Grassi and Matt Grassi made a donation to the Bradford Township Police department of a new laptop, printer and accessories for the new police vehicle.

During the Reorganization meeting, the motion for the Vacancy Board member was incomplete, there was no vote done by the Board. This will need to be motioned and approved by the Board of Supervisors at this meeting.

- Motion was made to appoint LareeSue Behan as the Vacancy Board Member for 2020

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: NO; Mark C.: Yes; Jim E.: Yes

### Public Comments on Agenda Items Only

Ask the public if there are any comments on agenda items only; there was a question concerning the vacancy board members duties.

### Meeting Minutes

- Motion was made to approve the minutes of the Reorganization Meeting and the regular monthly meeting held on Monday, January 6, 2020 as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

### Approval of Payment of Invoices

- Motion was made to accept invoices totaling \$156,632.25 for January 2020
 

|                                    |                                |
|------------------------------------|--------------------------------|
| 1) General Fund \$92,042.93        | 2) Sewer Fund - \$13,341.45    |
| 3) Garbage Fund - \$36,875.00      | 4) Lighting Fund - \$1,061.94  |
| 5) State Liquid Fuels - \$8,000.57 | 6) Machinery Fund - \$5,274.36 |
| 7) Rds & Bridges - \$36.00         |                                |

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

### Correspondence / Communications

- The next monthly Board Meeting of the Board of Supervisors will be held on Monday, March 9, 2020 at 7:00 p.m.

## Reports of Officials and Committees

Zoning Officer Report—(1) permit was denied  
 Code Enforcement Officer Report—(3) home sales inspections; (4) violations  
 Zoning Hearing Board—No report  
 Planning Commission—No report  
 Road Department Report—Road crew has been plowing, sanding; repairs potholes; maintenance on vehicles.  
 Police Department Report—122 calls; 11 MVA; 22 hrs traffic control; Rob Shipman thanked MG Arms for their generous donation to the township.

## Ordinances and Resolutions

- Motion was made to adopt **Resolution #2020-06** for the Signature and Authorization of the investment management accounts with NWSB for the Non-Uniform and Police defined pension benefit plans.

Motion made by Steve Mascho, seconded by Mark Cline  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-07**; Exonerating Bradford Township Tax Collector, Beth E. Monti in the amount of \$1,915.00 for the uncollected and exonerated 2019 Per Capita Taxes. The Township will now proceed with collecting the unpaid amount with Berkheimer.

Motion made by Mark Cline, seconded by Steve Mascho  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

## NEW BUSINESS

- Motion was made to accept the quote from J.A. Luciano in the amount of \$8,966.00 to replace (2) steel doors in Road Dept.; (1) door in Police Dept.; (1) door Garbage Dept.

Motion made by Steve Mascho, seconded by Mark Cline  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept the resignation from Michael Salerno who is resigning from the Zoning Hearing Board.

Motion made by Steve Mascho, seconded by Mark Cline  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Steve Mascho to appoint David Debolt as a member on the Zoning Hearing Board.

Motion made by Steve Mascho, seconded by Mark Cline  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Steve Mascho to appoint Jack Carns and Rose Kessel as the two (2) new members on the Zoning Hearing Board and appointed Frances Forbes as the alternate. Letters of Interest were received by the Township Secretary from Jack Carns; Rose Kessel; Frances Forbes.

Motion made by Steve Mascho, seconded by Mark Cline  
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to advertise for a full-time Road Crew Laborer; Teamsters Union has approved the township to offer applicants the option of obtaining a CDL license within the 90 days probation period.

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: NO; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to accept the quote from Five Star International to purchase a new 2021 HX620 SBA 6x4 truck with an extended warranty in the amount of \$137,736.57  
Discussion by the Board:

Supervisor Steve Mascho stated the Board should hold off on getting the garbage truck until more quotes could be obtained from other companies to make sure the township is getting a good vehicle and price. Steve suggested obtaining quotes from Mack Trucks. Chairman, Jim Erwin stated to Steve, he had a whole year to obtain quotes and provide the quotes to the Board at a meeting and nothing was ever done; the township needs a new garbage truck since a lot of costly repairs have been done during the last two (2) years to all the trucks.

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: NO; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to accept the quote from A&H Equipment to purchase a New Way King Cobra – 25 yard rear loader packer in the amount of \$94,877.00

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: NO; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to advertise to receive sealed bids for the prefabricated steel superstructure of Browntown Road Bridge. Bids will be opened and awarded at the March board meeting.

Discussion by the Board:

Supervisor Steve Mascho stated he has talked to Representative Martin Causer about assisting the township with obtaining any funding to replace the East Warren Road Bridge since this bridge is more important than the Browntown Bridge. Steve also stated that the road crew workers should be doing road work not building bridges. Chairman Jim Erwin stated it could be awhile before Rep. Causer can assist the township to get funding and something needs to be done to repair or replace either of the bridges.

Supervisor Mark Cline stated since the cost to replace the East Warren Road Bridge is approx. 1.5 million which the township cannot afford, however, the township does have the funds to replace the Browntown Bridge and it should be done for the safety of the residents in that area of the township.

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: NO; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to advertise to accept bids from Municipal Bidding website to sell the following vehicles:

- 1) 2011 Dodge Charger; approx. 142,000 miles
- 2) 2008 Ford F150 PU Truck; approx. 110,000 miles
- 3) Grader

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: Steve M.: Yes to vehicles only; NO to grader, Mark C.: Yes; Jim E.: Yes

### **Public Participation**

Dave Geitner asked if the safety program, first aid and CPR classes have been set up for the employees since the employee accident last year. The Board stated the township secretary is working on setting up the safety program with workers' comp. and Rob Shipman is setting up the first aid and CPR classes. He also asked about the Bradford City Water Authority project and if the contractors are required to bond the township roads. The Board stated "Yes" the two (2) contractors will be required to get road opening permits and bond any township roads that they will be hauling any materials out of the township, not local deliveries of material into the township which is not required by PennDot bonding codes.

Bill Howell stated Shep Run Road needs paving and lots of road work because the road is so worn down and so many large potholes.

Bob Burrell asked about the funding for East Warren Road Bridge; the township will be notified in April or May if any funds were awarded for the bridge.

Rocco Camas stated the plow driver for Fiske Ave needs to plow closer to the mailboxes and around turns.

### **Adjournment**

- Motion was made by Mark Cline, second by Steve Mascho to adjourn the meeting at 7:47 pm.

### **Bradford Township Board of Supervisor**

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Susan K. Gibiser, Secretary/Treasurer

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James B. Erwin, Chairman

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Mark L. Cline, Sr., Vice-Chairman

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Steven L. Mascho, Supervisor