

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
MAY 11, 2020**

REGULAR MONTHLY MEETING @ 7:00PM

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Chairman, Jim Erwin

Public Comments on Agenda Items Only

Meeting Minutes

- Motion was made to approve the minutes of the regular monthly meeting held on Monday, March 9, 2020 as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Approval of Payment of Invoices

- Motion was made to accept invoices totaling **\$320,395.82** for March 2020

- | | |
|----------------------------------|--------------------------------|
| 1) General Fund \$120,251.07 | 2) Sewer Fund - \$139,675.98 |
| 3) Garbage Fund - \$48,296.12 | 4) Lighting Fund - \$1,070.11 |
| 5) State Liquid Fuels - \$569.93 | 6) Machinery Fund - \$9,950.44 |
| 7) Rds & Bridges - \$582.17 | |

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept invoices totaling **\$278,858.49** for April 2020

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|------------------------------------|-----------------------------------|
| 1) General Fund \$135,139.49 | 2) Sewer Fund - \$35,083.53 |
| 3) Garbage Fund - \$82,837.09 | 4) Lighting Fund - \$1,073.44 |
| 5) State Liquid Fuels - \$6,712.00 | 6) Machinery Fund - \$9,902.29 |
| 7) Rds & Bridges - \$110.65 | 8) Sewer Capital Res - \$8,000.00 |

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Correspondence / Communications

- The next monthly Board Meeting of the Board of Supervisors will be held on Monday, June 8, 2020 at 7:00 p.m. with limits on attendance.

Reports of Officials and Committees

Zoning Officer Report—March & April – 8 permits; 1 complaint
 Code Enforcement Officer Report—March & April – 10 complaints; 6 sales inspections; 3 rentals inspections.
 Zoning Hearing Board—No hearings / report
 Planning Commission—1 plan reviewed
 Road Department Report—Road crew is sweeping township roads, cleaning out drain ditches, berms, repairing road signs; getting ready to start road project on High Street
 Police Department Report—138 calls; 7 MVA; 38 hrs traffic enforcement

Chief Shipman stated to the Board he received a letter from BRMC asking if the police officers would like to participate with getting tested for antibodies due to COVID-19 virus; the cost per officer would be \$15.00 each; there would be (5) F/T and (1) P/T officer that would participate.

Motion made by Mark Cline, seconded by Steve Mascho to allow the police officer to participate in the antibody testing for the COVID-19 at BRMC at the cost of \$15.00 per officer for a total of (6) officers; Cost \$90.00

Motion made by Mark Cline, seconded by Steve Mascho
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Ordinances and Resolutions

- Motion was made to adopt **Resolution #2020-8** as officially adopting the McKean County 2019 Hazard Mitigation Plan as written and presented for Bradford Township.

Motion made by Mark Cline, seconded by Steve Mascho
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to approve and adopt **Resolution #2020-9** for establishing the 2020 Street Lighting Assessment rates for Bradford Township residents.

Motion made by Mark Cline, seconded by Steve Mascho
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to approve and adopt **Resolution #2020-10** for the implementation provisions of Act 15 of 2020 for Property Tax Relief and Per Capita Tax which extends the face rate until August 31, 2020 with no penalty.

Motion made by Steve Mascho, seconded by Mark Cline
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

NEW BUSINESS

- Motion was made from the Board to approve the plans as recommended and reviewed by the Planning Commission for the Bradford Manor Therapy Addition as submitted and to be recorded at the county.

Motion made by Mark Cline, seconded by Jim Erwin
 Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Open Sealed bids for Road Material
Bids received as follows:

	<u>IA Construction</u>	<u>Glenn O. Hawbaker</u>
#2 RC Gravel	\$ 7.00 / \$12.00 / \$14.00	\$16.93 as directed
#3 Gravel	\$13.50 / \$18.50 / \$20.50	\$ 22.37 as directed
#2B Gravel	\$13.50 / \$18.50 / \$20.50	\$ 20.43 as directed
300 T Asphalt Top 9mm	\$ 68.50 pickup	\$ 71.50 pickup
300 T Asphalt Base 19mm	\$ 57.80 pickup	\$ 57.35 pickup

The Board discussed the material bid concerning the cost for the base asphalt and should the township pick up at Hawbaker location since it was further than IA Construction. Since it would cost more in fuel to pick up at Hawbaker location, even though the cost of the base asphalt is a little lower in price, all material was awarded to IA Construction.

- Motion was made to accept to the bid for the 2020 Road Materials from IA Construction in the amount of \$ 51,090.00 (pick up) / \$59,590.00 (delivered)

Motion made by Mark Cline, seconded by Jim Erwin

Vote: **Steve M.: Yes, except base asphalt;** Mark C.: Yes; Jim E.: Yes

- Open sealed bids for the 2020 Road Projects for Erickson Road & Fuller Road
Bids received as follows for Erickson Road and Fuller Road:

240 LF milling of bituminous paving notch
373 Tons WMA binder course 19.0mm mix (50 gyrations)
195 Tons WMA wearing course 9.5mm mix level 1
650 LF Paved swale

IA Construction..... \$60,309.00
Glenn O. Hawbaker..... \$57,956.00

- Motion was made to award the 2020 Road Project of milling of bituminous paving notch to Glenn O. Hawbaker in the amount of \$ 57,956.00

Motion made by Steve Mascho, seconded by Mark Cline

Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept the bids submitted on Municipal Website for the following equipment / vehicle as advertised:

- 1) Grader for **\$3,500.00**
- 2) 2011 Dodge Charger **\$4,500.00**

Motion made by Mark Cline, seconded by Jim Erwin

Vote: **Steve M.: Yes for Dodge Charger; NO for Grader;** Mark C.: Yes; Jim E.: Yes

Steve asked questions concerning how the bids were being accepted for the grader since a local contractor had submitted a bid for more than \$3,500.00. The Township Secretary, Susan Gibiser explained that the Board motioned and approved to advertise the equipment on the Municipal Bid website since the township was getting better bids and selling all of the equipment on this site. Susan provided the information to the Board pertaining to the bids; she also explained that she received an email from the local contractor a week after the bidding was closed. The Township advertised locally twice in 2019, only received one bid for the amount of \$1,500.00 and it was not from the same local contractor that recently sent a bid by email.

- Motion was made to advertise to accept sealed bids for a 35 KW generator for the lift station located on Fuller Road.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Public Participation

Bob Burrell called the township secretary with his questions; asked if there is any update on the grant for the East Warren Rd Bridge; Susan responded that no new information has been received; stated pedestrians are still walking on the bridge. Rocco Camas spoke with Chief Shipman prior to the meeting with his comments; he stated that the loggers have left Songbird Road a mess along the berms; Route 770 West conditions are really bad. Dave Geitner asked questions concerning the Bradford Manor Therapy plans; asked if the township would be able to bill the City of Bradford for having their fire hydrants in the township's right-of-way. Dan Burkhouse stated it is Police Officer appreciation week.

Adjournment

- Motion was made to adjourn the meeting at 8:00 pm

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Bradford Township Board of Supervisor

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor