

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
JULY 13, 2020**

**REGULAR MONTHLY MEETING @ 7:00PM**

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**MEETING MINUTES**

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Chairman, Jim Erwin.

**Public Comments on Agenda Items Only**

There were no public comments on agenda items only

**Meeting Minutes**

- Motion was made to approve the minutes of the regular monthly meeting held on Monday, June 8, 2020 as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

**Approval of Payment of Invoices**

- Motion was made to accept invoices totaling **\$429,889.73** for June 2020
  - 1) General Fund \$95,103.16
  - 2) Sewer Fund - \$136,216.04
  - 3) Garbage Fund - \$51,221.49
  - 4) Lighting Fund - \$1,122.34
  - 5) State Liquid Fuels - \$122,288.32
  - 6) Machinery Fund - \$22,341.82
  - 7) Rds & Bridges - \$1,596.56

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

**Correspondence / Communications**

- The next monthly Board of Supervisors Meeting will be held on Monday, August 10, 2020 at 7:00 p.m. with a limit of 8 residents in attendance.

**Reports of Officials and Committees**

Zoning Officer Report—Report was for May & June: 16 Zoning permits; 7 violations  
Code Enforcement Officer Report—Report was for May & June: 13 Sales inspections, 6 rental inspections, 13 code violations, attended 1 hearing.  
Zoning Hearing Board—No hearing  
Planning Commission—No PC meeting  
Road Department Report—Chairman Jim Erwin read (2) pages of road work done by the road crew for the month of June; repairs to roads, storm drains, berming, etc.  
Police Department Report—155 calls, 8 MVA; Aggressive driving has been done for July and will continue during August; Rob talked about the BT Bridge being closed for a few weeks and wearing a mask in public places.

## NEW BUSINESS

- \*\*\*Correction on the bid amount of **\$29,575.71** for the 35 KW generator for the lift station located on Fuller Road from Steve White Electric; the amount read by the Township Secretary included sales tax.
- Motion was made by Mark Cline to purchase a utility trailer for the amount of \$5,200.00 for hauling township equipment to various work sites. Supervisor Steve Mascho stated he didn't understand why there is a need to purchase a trailer and why was it purchased before the Board voted to make the purchase? Jim stated the trailer is needed to transport smaller equipment around the township for road projects; Mark agreed.

Motion made by Mark Cline, seconded by Jim Erwin  
Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

- Motion was made to submit the application for the 2020 McKean County Liquid Fuel allocation to the County Commissioners for the amount of \$10,210.88 to be used towards the 2020 Road Paving Project.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to pay Steve White Electric - **Pay Request #1** in the amount of **\$5,915.14** for ordering of materials for Fuller Rd Lift station project.

Motion made by Mark Cline, seconded by Steve Mascho  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by the Board to approve of authorizing of the distribution of the 2019 Health Insurance Surplus Claim rebate funds to the Township employees.

Motion made by Steve Mascho, seconded by Mark Cline  
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

## Public Participation

Steve Pettinato asked if quotes were obtained for the trailer; Jim stated phone quotes were obtained since the amount was far below the bidding process; asked about the safety equipment and the training for the Road Foreman.

Lori Johnson commented to the Board pertaining to not being appointed to the Planning Commission board. Supervisor Steve Mascho asked Lori to provide her background information to the Board; then asked the Board again to appoint Lori to the PC; Jim and Mark both stated they will review the matter and make a decision for next month's meeting.

David Geitner asked several questions and had comments pertaining to the township; asked about the safety program and what is the cost reduction on the healthcare insurance; Susan stated a safety program is a cost reduction on workers' comp., not healthcare insurance; what is the approx. cost for the Browntown Bridge project? Jim stated the bid amount and will have additional cost breakdown for the next meeting; how many garbage trucks is the township keeping after getting the new truck; Jim stated will be selling one (1) truck; commented on the high grass, weeds, and old vehicles / equipment throughout the township property, also in need of a new flag on the pole. Jim stated he will talk to the Foreman and have the garbage crew do more trimming.

Bob Burrell stated he heard "rumors" that the material certs for the BT Bridge project were not submitted by the contractor; Jim stated he should not listen to "rumors" and the contractor will be providing the certs and the required forms for the bridge project.

Supervisor Steve Mascho read an email / letter he received from Randy Albert from PennDot concerning the Browntown Bridge project.

Vice-Chairman Mark Cline stated he has been reviewing township files of past township bridge projects, bridge inspections reports, equipment purchases and mowing of township roads from the past several years and has written a report of his findings; which Mark read to the Board and public as follows:

- 1) All bridge inspection reports and yearly recommendation reports provide a detailed of options of preventative maintenance for which the township can do in order to prevent the closing of a bridge; why weren't these options considered or done by the Supervisors when the bridges were already in a low rating of deteriorated conditions; this would have prolonged the bridges being closed for many years and save the township a lot of money in the long run.
- 2) Supervisor Steve Mascho votes no about out sourcing the mowing of the township roads, however, this has been done since 2009 by the same vendor, William Kessler which the cost was \$1,200.00 and only increased in 2018 to \$2,000.00 the year after the township road crew did the mowing.
- 3) The garbage dept. has been in dire need of a new truck since 2017; the repair expenses have been too much for the older trucks; this should have been handled by the Supervisor in charge of that dept. and taken care of by the Board to get a new truck instead of wasting more funds.

### Adjournment

- Request a motion to adjourn the meeting at 7:48 pm

Motion made by Jim Erwin, seconded by Mark Cline

Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

### Bradford Township Board of Supervisor

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Susan K. Gibiser, Secretary/Treasurer

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James B. Erwin, Chairman

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Mark L. Cline, Sr., Vice-Chairman

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Steven L. Mascho, Supervisor