

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 10, 2020**

REGULAR MONTHLY MEETING @ 7:00PM

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Chairman, Jim Erwin

Public Comments on Agenda Items Only

There were no comments on agenda items

Meeting Minutes

- Motion was made to approve the minutes of the regular monthly meeting held on Monday, July 13, 2020 as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Approval of Payment of Invoices

- Motion was made to accept invoices totaling **\$269,061.94** for July 2020

- | | |
|-------------------------------------|--------------------------------|
| 1) General Fund \$94,205.96 | 2) Sewer Fund - \$20,114.42 |
| 3) Garbage Fund - \$42,481.70 | 4) Lighting Fund - \$1,057.47 |
| 5) State Liquid Fuels - \$10,790.34 | 6) Machinery Fund - \$9,061.09 |
| 7) Rds & Bridges - \$91,350.96 | |

Motion made by Steve Mascho, seconded by Mark Cline

Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Correspondence / Communications

- The Township office will be closed on Monday, September 7th for the Labor Day Holiday.
- The next monthly Board of Supervisors Meeting will be held on Monday, September 14, 2020 at 7:00 p.m. with a limit of 8 residents in attendance.

Reports of Officials and Committees for July 2020

Zoning Officer Report – 9 zoning permits; 2 demo permits; 1 complaint; Mike stated that animals such as chickens are only allowed in certain R - districts within the township.

Code Enforcement Officer Report — 4 rental inspections; 14 home sales inspections; 6 complaints

Zoning Hearing Board—No report

Planning Commission—No report

Road Department Report—Jim Erwin read the Road Foreman monthly report

Police Department Report—194 calls, 8 MVA, 55 hrs of traffic enforcement; stated to the public concerns of trespassing on private property.

Ordinances and Resolutions

- Motion was made to adopt the Cooperation Agreement between McKean County and Bradford Township for the CDBG-CV Program Administration as stated and written for available funds.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-11** for the authorization of the submission of an application to the PA Department of Community and Economic Development for funding for the CDBG-CV Program.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-12** for the Community Development Block Grant – CV (CDBG-CV) Program for which Bradford Township is allocated the funds of \$62,872.00 for programs as stated and written in the resolution.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2020-13** pertaining to Public Comments and Conduct at a Township Meeting.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

Supervisor Steve Mascho stated the Board doesn't need this resolution since the public residents have the right to speak as long as they want to at a meeting; Chairman Jim Erwin said some of the residents are repeating the same issues, speaking out of order and during when motions are being done by the Board. The BOS is conducting Township business, this will eliminated interruptions from the public.

NEW BUSINESS

- Motion was made to advertise the 2019 Financial Concise Statement for the 2019 Audit as prepared by auditing firm, Haines & Co.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Update on the 2020 Multimodal Transportation Grant; Bradford Township **did not** receive any funding for the East Warren Road Bridge. If anyone is interested in reviewing the list, see the Township Secretary.
- Motion was made by Mark Cline to accept the quote submitted from the City of Bradford Electric for a yearly Maintenance agreement for the traffic light located at Rte 770 & Rte 219 (Degolia location) as per PennDot TSAMS request.

1) Steve White Electric ----- \$1,180.00 per year
2) City of Bradford Electric ---- \$78.63 per hour

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to hold payment until confirmation is received from the bridge engineers, in writing, that all certs for bridge project meet the specifications as stated in the bid documents from Swanson's Fabrication; when confirmation is received, Pay Request #2 in the amount of **\$84,391.30** for Guardrail material, wood and fabrication work done by Swanson's will be sent.

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Supervisor Steve Mascho introduced Greg Henry and stated to advise the Board on the Browntown Bridge project bid documents. Mr. Henry discussed the bid documents, certs for the materials, hardware and warranty that are listed in the bid documents. Advised the Board of Supervisors to obtain a confirmation from the bridge engineers and also the BOS should review the certs and material in person with Swanson's.

- Motion was made to accept the quote submitted by Swanson's Fabrication for the welding of the steel bridge decking for the amount \$4,100.00

Motion made by Mark Cline, seconded by Jim Erwin
Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept the quote of \$1250.00 submitted by Swanson's Fabrication for the fabrication of epoxy coated rebar material for the Browntown Bridge project; 60 pcs #5 @ 3'6"; 24 pcs of #6 @ 15'

Motion made by Mark Cline, seconded by Jim Erwin
Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept the resignation letter from Glenn Roeder, Garbage Dept. Laborer stating he is submitting his (2) weeks' notice effective Friday, August 14th

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

**An ad was in the Bradford Era last week to accept applications until 8/14.

- Motion was made by Mark Cline, Second by Steve Mascho to appoint Lori Johnson to the BT Planning Commission.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Public Participation

Dave Geitner stated to the Board that the Township area around the buildings looks really good and thanks to Mark Cline for cutting down the brush areas.
Bob Burrell asked about moving the cinder blocks on E. Warren Road.

Adjournment

- Motion was made to adjourn the meeting at 8:42pm
Motion made by Steve Mascho, seconded by Mark Cline

Bradford Township Board of Supervisor

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor