

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
February 8, 2021**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

The meeting was called to order by Jim Erwin, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made to approve the minutes of the Reorganization meeting and regular monthly meeting held on January 4, 2021 as written and recorded.

Motion made by Mark Cline, seconded by Jim Erwin

Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

Invoices for Approval of Payment for January 2021

- Motion was made to accept invoices totaling **\$290,950.19** for January
 - 1) General Fund \$90,969.51
 - 2) Sewer Fund \$142,398.26
 - 3) Garbage Fund \$40,657.98
 - 4) Lighting Fund \$2,519.04
 - 5) Machinery Fund \$ 8,882.51
 - 6) Liquid Fuel Fund \$5,002.89
 - 7) Sewer Cap Reserve \$520.00

Motion made by Steve Mascho, seconded by Mark Cline

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Correspondence / Communications

- The next monthly meeting of Board of Supervisors will be held on March 8, 2021 at 7:00 p.m.
- There will be limit of ten (10) in attendance; (7) board & staff and (3) residents.
- The new Bradford Township Tax Collector, Carrie Stiles would like to inform the residents of her office hours: Tuesday: 9:00am – 1:00pm; Wednesday and Thursday 11:00am – 4:00pm

Reports of Officials and Committees

Zoning Officer Report – January report: 7 permits issued
 Code Enforcement Officer Report – January report: 2 sale inspections; 1 rental inspection; 1 violation
 Zoning Hearing Board – No report
 Planning Commission – No report
 Road Department Report – Jim Erwin read the Road Foreman's road report; Colton Gibiser obtained
 Police Department Report – 145 calls; 8 MVA; 44 hrs. for traffic enforcement; Chief Shipman reminded residents of phone scams and to report any calls received.

Ordinances and Resolutions

- Motion was made to adopt **Resolution #2021-07**; Exonerating Bradford Township Tax Collector, Beth E. Monti for the amount of \$1,745.00 for uncollected and exonerated 2020 Per Capita Taxes. The Township will now proceed with collecting the unpaid amount of \$1,325.00 with Berkheimer.

Motion made by Steve Mascho, seconded by Mark Cline
 Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2021-08**; officially naming a private road located off of West Songbird Road as Toad Hollow Road which is located within Bradford Township; this has been deemed necessary for the McKean County Broadband project and enhanced 911 Public Safety systems.

Motion made by Mark Cline, seconded by Steve Mascho
 Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

New Business

- Motion was made to advertise for a full-time Garbage Crew Laborer with CDL Class A / B or willing to be trained; Teamsters Union has approved the township to offer applicants the option of obtaining a CDL license within the 90 days probation period.

Motion made by Mark Cline, seconded by Jim Erwin
 Vote: Mark C.: Yes; **Steve M.: for CDL only**; Jim E.: Yes

- Motion was made for approving and signing the Sewage Facilities Planning Module plans for UPB proposed new Engineering Technology building.

Motion made by Steve Mascho, seconded by Mark Cline
 Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made to accept the bid submitted on the Municipal Website from David Alexyn for the following vehicle as advertised:

1) 2007 Mack MR 688S Cab over Garbage truck for **\$30,000.00**

Motion made by Mark Cline, seconded by Steve Mascho
 Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Supervisor Steve Mascho received a letter from Bradford PA Hometown Hero Program requesting to place banners on poles within Township property.

Motion was made to authorize any Township resident wishing to have a banner placed on a pole within the Township may do so and must contact the Bradford PA Hometown Hero program Chairperson, Amy Peterson for the information.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Public Participation

Bob Burrell – asked if there was any update on obtaining new ambulance service within the Township; can the Township bill UPB for the ambulance services provided to the university? The Board stated they haven't received any information as of yet and are hoping to set up meetings within the near future; Not able to bill UPB for ambulance services.

LareeSue Behan – Asked the Board what cost did the Township endure for Colton Gibiser to obtain his CDL license? Supervisor Jim Erwin stated there was no cost to the Township; Supervisor Steve Mascho stated there was cost since another CDL driver had to always be with him in the truck and also go to Erie when he went to take his test; Jim Erwin stated the person that went with Colton (for testing) is already being paid for a day's work regardless and there is always two (2) guys in a garbage truck.

Adjournment

- Motion was made to adjourn the meeting at 7:15 pm

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Bradford Township Board of Supervisor

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor