

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
April 12, 2021**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Jim Erwin, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made to approve the minutes of the meeting held on March 8, 2021 as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Invoices for Approval of Payment for March 2021

- Motion was made to accept invoices totaling **\$657,906.74** for March
 - 1) General Fund \$187,327.15
 - 2) Garbage Fund \$49,061.31
 - 3) Sewer Fund \$170,727.91
 - 4) Liquid Fuel Fund \$ 12,477.70
 - 5) Machinery Fund \$ 11,911.42
 - 6) Sewer Cap Res -- \$226,401.25

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on May 10, 2021 at 7:00 p.m.
- There will be a limit of twelve (12) in attendance; (7) board & staff and (5) residents.

Reports of Officials and Committees

Zoning Officer Report – 1 violation; 4-permits; attended a hearing (Twp. Favor)
Code Enforcement Officer Report—9 violations; 2 home inspections; 3 rentals
Zoning Hearing Board—No Report
Planning Commission—1 plan reviewed; rec'd documents from Vinelli
Road Department Report—Jim read the Road Foreman's report
Police Department Report—158 calls; 4 MVA; 40 hrs. traffic enforcement; Dan Burkhouse spoke about being very careful when burning, stated what items can be burned; fire dept is purchasing 2 new fire truck and will be arriving next year; fire company's yearly newsletter will be mailed within the next few weeks.

Ordinances and Resolutions

- Motion was made to adopt **Resolution #2021-9**; officially adopting a Master Subcontract Agreement as recommended by Selective Insurance company for which all Sub-Contractors performing any work or projects for Bradford Township as written and stated.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to adopt **Resolution #2021-10**; officially updating a non-valid 911 address of 160 Minard Run Road as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County 911 Public Safety System; the following will be the new addresses:

32 South Meadowbrook Lane, Apt #1, Bradford, PA
32 South Meadowbrook Lane, Apt #2, Bradford, PA

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

New Business

- Motion was made by Steve Mascho to **DENY** the bid amount of \$250.00 submitted to McKean County Tax Claim Bureau for the Repository sale for the property located at 994 South Ave.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to **ACCEPT** the bid amount of \$365.00 submitted to McKean County Tax Claim Bureau for the Repository sale for the property located at 270 West Corydon Street.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to accept the proposal from Selective Insurance Company as written and stated as the Township new insurance company for all coverages (General Liability, Auto, Property, etc.) and Workers Comp. insurance.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C.: Yes; Jim E.: Yes

- Motion was made to approve the revised Emergency Ambulance Service agreement for the term of three (3) years for 2021 – 2023 between the City of Bradford and Bradford Township as written and stated as follows:

2021 – Cost of \$ 26,667.27 (20% increase from 2020)
2022 – Cost of \$ 28,701.98 (7.63% increase from 2021)
2023 – Cost of \$ 30,734.09 (7.08% increase from 2022)

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

Supervisor Mascho stated he didn't agree with the cost of ambulance services and we (the Township) should check out other options; Jim Erwin stated there are no other ambulance services in this area.

- Motion was made to adopt the Cooperation Agreement between McKean County Redevelopment Authority and Bradford Township; authorizing the Authority to administer the funds received through the 2020 CDBG-CV Grant program for Beacon Light on behalf of Bradford Township.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Motion was made to adopt the Cooperation Agreement between McKean County Redevelopment Authority and Bradford Township; authorizing the Authority to administer the funds received through the 2020 CDBG-CV Grant program for Meals on Wheels program on behalf of Bradford Township.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Motion was made by the Board to advertise for Seasonal Road Crew Laborers for the summer road projects.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Motion was made by the Board to purchase the following items which are needed for the Sewer Dept.:

- 1) 1 each - Barnes Omni Grinder-Plus series Submersible grinder pump with fittings -- \$2,420.00
- 2) 2 each – Barnes Duplex level control float - \$1,150.00
- 3) 2 each – Barnes Stealth-O simplex control panel - \$1,700.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Discussion on the 2021 Road Work Projects:

- 1) Tar & Chipping for the following roads:
 - A) Songbird Road – approx. cost of \$94,110.00
 - B) West Corydon St – approx. cost of \$101,820.00
 - C) Langmaid Lane – approx. cost of \$48,588.00

- 2) Road work on High Street

- Motion was made to advertise to receive sealed bids for the 2021 Road project of Tar / Chipping for all the roads listed above; High Street road work / repairs will be done the Road Crew Laborers. Bids will be opened and awarded at the May Board meeting.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Open Sealed bids for 2021 Road Material; Bids were received from the following contractors:
 - 1) Glenn O. Hawbaker – 1000 tons #2 RC Gravel -- \$16.93 / ton
No bid for other material
 - 2) IA Construction – 1000 tons #2 RC Gravel -- \$7.75 / \$14.50
600 tons Asphalt (top) -- \$68.50
600 tons Asphalt (bottom) - \$57.80

- Motion was made to accept the bid for the 2021 Road Materials from IA Construction in the amount of \$ 90,280.00 (if all material is used)

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

- Motion was made from the Board to approve and accept the SALDO plans for Kathleen Jones of consolidating three (3) parcels as recommended by the Planning Commission from their meeting held on March 9, 2021.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

Public Participation

Bob Burrell – asked about the street sweeper that was purchased; Jim stated a used street sweeper was purchased for \$8,000.00 since the cost for a new one is over \$100,000.00 and other used sweepers that were available were over the limit that was set by the BOS; Steve stated the Township should have purchased a new street sweeper instead of a used one.

David Geitner – stated the Road crew laborers did a good job plowing this winter; asked about the water pressure on the Township’s fire hydrants

LareeSue Behan – asked if the Board is planning on putting a walkway on the Browntown Bridge; the Board stated “yes” and will be getting quotes soon.

Adjournment

- Motion was made to adjourn the meeting at 7:43 pm

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Steve M.: Yes; Mark C: Yes; Jim E.: Yes

NOTE: Meeting was recorded by Supervisor Steve Mascho using his own personal recorder.

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor