

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
August 9, 2021**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by James Erwin, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made by Mark Cline to approve the minutes of the board meeting held on July 12th and Work Session held on July 26th as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Invoices for Approval of Payment for July 2021

- Motion was made by Mark Cline to accept invoices totaling **\$156,788.30** for July

- | | |
|----------------------------------|--------------------------------|
| 1) General Fund - \$88,099.27 | 5) Road & Bridges - \$250.00 |
| 2) Garbage Fund - \$42,668.81 | 6) Machinery Fund - \$3,461.35 |
| 3) Sewer Fund - \$17,251.81 | 7) ARPA Fund - \$121.87 |
| 4) Liquid Fuel Fund - \$4,935.19 | |

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Correspondence / Communications

- The Township office, Road and Garbage Depts will be closed on Monday, September 6th for the Labor Day Holiday
- The Board of Supervisor's will hold their Work Session / General Business meeting on Monday, August 23rd at 5:30pm
- The next monthly meeting of the Board of Supervisors will be held on September 13, 2021 at 7:00 p.m.
- **RESIDENTS**: Please remember, due to the limited space at the Township Office, we must follow the State guidelines for indoor meetings; there is a limit of fourteen (14) total in attendance; (7) board & staff and (7) residents only.

Resident Lori Johnson stated that the Township must provide access to the residents for all public meetings either in person or by online (Zoom); Jim stated due to limited seating area, it's very hard to have a lot of residents attend due to the guidelines of social distancing, however, the Township will check into having the meetings online for Zoom meetings.

Reports of Officials and Committees

Zoning Officer Report – 11 permits
Code Enforcement Officer Report – 16 code calls, 11 home inspections
Zoning Hearing Board – No Report
Planning Commission – 2 plans were reviewed
Road Department Report – Jim read the Road Foreman's report
Police Department Report – 206 calls; 5 MVA; DUI & Traffic enforcement;
reminding residents that school will be opening August 23rd

Ordinances and Resolutions

- Motion was made by Steve Mascho to adopt **Resolution #2021-13** - stating Bradford Township approves and authorizes the Attorney Fee Schedule for Legal Counsel from Creditech for the Collection of delinquent utilities accounts for Garbage and Sewer.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to adopt **Resolution #2021-14** - stating Bradford Township approves and authorizes the prescribed fees and charges for Municipal services of Filing of Liens from Creditech for the collection of delinquent utilities accounts for Garbage and Sewer.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to adopt **Resolution #2021-15** – approving the proposed development of a parcel of land identified as 2035 West Washington Street, Bradford, PA for the described Sewage Facilities Planning Module as stated and written.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

New Business

- Motion was made by Mark Cline to accept the Addendum to Contract from Creditech which refers to Bradford Township's Resolution #2019-2; addendum pertains to updating the collection procedures, filing of liens and fee schedules for the Township

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to advertise for a full-time Road / Garbage Crew Laborer with CDL Class A / B or willing to be trained; Teamsters Union has approved the township to offer applicants the option of obtaining a CDL license within the 90 days probation period.

Supervisor Steve Mascho stated there is no need to hire another Road / Garbage Laborer; asked if William Kerr is coming back to work soon; Jim stated he is still not ready to come back from his knee surgery; the Road dept is always short on laborers and are not able get all the road projects done that needs to be done before winter.

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

- Motion was made by Steve Mascho to provide the BT Volunteer Fire Company with funds from the ARPA in the amount of \$50,000.00 for PPE equipment and accessories.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to purchase a 2021 Ford F-600 Regular Cab DRW 4x4, Cab & Chassis; Upfit 2022 F-600 SS Dump body as cost listed below; this truck was budgeted in all fund accounts for 2021; replaces BT-14 which will go to the Garbage dept to replace BT-20

- 1) Ford F-600 Reg Cab & Chassis ----- \$53,720.00
 - 2) Upfit 2022 F-600 SS Dump body ---- \$44,200.00
- TOTAL COST: \$97,920.00**

Supervisor Steve Mascho stated there is no need to get this truck and we should get more quotes for a better price; Jim stated they have been obtaining quotes from all Co-Stars dealers since March; there are no trucks available at most of the dealership, if you ordered a truck, it would take 12 to 18 months to get it.

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

- The Board of Supervisors discussed the option of Lease to Purchase the 2021 Ford F-600 Truck; 3 yr. program cost of \$57,632.67; stated purchasing the vehicle would be better by saving the additional financing charges.
- Motion was made by Mark Cline to purchase a Compact Excavator 50G for the Sewer Dept. per quote for the cost of \$65,996.60 from John Deere; using the ARPA funds.

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

Supervisor Steve Mascho stated the Township doesn't need a Compact Excavator; should purchase a Backhoe since the one we have is very old and would use a Backhoe more than a Compact Excavator.

- Motion was made by Mark Cline to approve the SALDO plans for Robert Cummins and Donald Cummins for a Boundary Line adjustments / Lot SD to his property allocated on Songbird Road; as recommended by the Planning Commission from their meeting held on July 13, 2021

Chairman Jim Erwin stated he is voting Yes to approve the SALDO plans for Robert and Donald Cummins, however there was an error on the Planning Commission due to the fact Donald Cummins signed his own plans; he is the Chairman of the PC and should not have voted or signed the plans; Steve stated Donald did not vote on the plans; Jim stated he also should not have signed the plans.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to approve the SALDO plans for Land Mgmt. Systems, Inc. and Grant Troutman for a Boundary Line / SD plan to purchase a lot; as recommended by the Planning Commission from their meeting held on July 13, 2021

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Public Participation

Caroline Newhouse - talked about the Harvey L. Golubock Business Competition of funding for new startup businesses or new ventures of existing businesses.

Bob Burrell – asked if there were any updates on the East Warren Road bridge project; Jim stated there will be meetings soon with the utility’s companies and residents to talk about the entire project; obtaining all the necessary permits and finalizing the plans by the end of the year.

Butch Matto – stated the storm drain / sleuth pipes located near his property are clogged and asked if the Township could look at it to see what needs to be done; also stated that one of the Road Crew Laborer (the big guy) did an excellent job patching the berms along Langmaid Lane; all of the Road crew laborers are doing a great job keeping up with cleaning / repairing storm drains. Asked if Clarks Lane bridge will be replaced; Jim stated not at this time due to the high replacement cost of that bridge, the township would need to obtain grant funds.

Rocco Camas – again talked about his ZHB hearing case and his concerns with the Zoning Officer; Jim stated Mike Salerno is doing a great job and his (Rocco’s) hearing with the ZHB was done properly by Township code.

Adjournment

- Motion was made by Mark Cline to adjourn the meeting at 7:29pm

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor