

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
September 13, 2021**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Jim Erwin, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made by Mark Cline to approve the minutes of the board meeting held on August 9th and Work Session held on August 23rd as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Invoices for Approval of Payment for August 2021

- Motion was made by Mark Cline to accept invoices totaling **\$204,678.79** for August; Steve Mascho stated he agreed with the invoices, except the payment for the new Cab & Chassis; this payment is not included in the August invoices

- | | |
|----------------------------------|--------------------------------|
| 1) General Fund - \$123,693.34 | 5) Machinery Fund = \$2,299.67 |
| 2) Garbage Fund - \$51,788.51 | |
| 3) Sewer Fund - \$23,675.84 | |
| 4) Liquid Fuel Fund - \$3,221.43 | |

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, October 11, 2021 at 7:00 p.m.
- **RESIDENTS:** Please remember, due to the limited space at the Township Office, we must follow the State guidelines for indoor meetings as follows:
- Anyone may attend a public meeting, however maintaining a social distance of 6ft apart is required; seating area will be limited according to the space available; there will be "X's" marked on the floor for a standing area; **PLEASE** do not block the fire exits (front door & side door)

Reports of Officials and Committees

Zoning Officer Report – 5 permits; 1 violation
Code Enforcement Officer Report – 15 calls; 3 violations; 8 sales inspections
Zoning Hearing Board – No report
Planning Commission – No report
Road Department Report – Jim read the Road Foreman's report for August
Police Department Report – 166 calls; 6 MVA; 34 hrs. of traffic enforcement;
reminded residents of phone scams are on the rise, do not provide any personal
information to anyone; call the police if you receive any such calls.

Ordinances and Resolutions

- Motion was made by Mark Cline to adopt **Ordinance #2021- 04** – which amends Ordinance #2017-02-01 stating Bradford Township approves and authorizes the procedure of collecting delinquent claims by legal proceeding which includes an attorney fee schedule; this ordinance updates the attorney fee Schedule A

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

New Business

- Motion was made by Steve Mascho to advertise for sealed bids for 2000 tons of AS-1 anti-skid for 2022-2023 season; Sealed bids will be opened at the October meeting.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to certify the 2022 MMO Obligations for both the Police and Non-Uniform Pension Plans as presented by Definiti-LLC Pension Company; obligations of funds will be included in the 2022 budget.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to accept the proposed contract agreement between Bradford Township Board of Supervisors and the Bradford Township Police Department as the new contract with the effective date of 1/01/2022

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: Abstained**; Jim E.: Yes

Supervisor Steve Mascho stated he received only a few days' notice concerning the new contract and he did not have enough time to review it

- Motion was made by Steve Mascho authorizing the additional cost of \$6,351.45 to Blair Technology Solutions, LLC for additional equipment, accessories and extra installation hours for the new security system installed at the Township bldg.; Road dept. and Garbage dept. as required by insurance company.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to accept the quote from SL Welding & Fabrications, LLC for welding repairs and painting of Garbage truck BT-18; cost is \$4,000.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Steve Mascho to transfer ARPA funds to the General fund for the EIT and LST tax accounts; reimbursement is for lost revenue from Covid-19 during 2020; total amount to each tax account is \$10,000.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

Public Participation

Dave Geitner – stated he wanted to thank Dan Burkhouse and Chief Rob Shipman for attending the 911 services; asked questions concerning the tar & chipping project and stated the roads looked good; asked about safety program and discounts with the Township insurance company.

Bob Burrell – stated he received a letter stating that there will be a bridge meeting on 9/15 concerning the project.

Tim Moonan – stated comments concerning Township equipment and trucks.

Dan Burkhouse – reminded residents to clean their furnaces and chimneys; check all smoke alarms to make sure there working properly.

Jen Eakins – asked about a detail listing of the monthly invoices; Township Secretary stated she may review the detailed list at the Township office or submit an RTK request if she wanted copies; asked questions concerning old Township equipment.

Adjournment

- Motion was made by Mark Cline to adjourn the meeting at 7:30 pm
Motion made by Mark Cline, seconded by Steve Mascho

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor