

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
November 15, 2021**

7:00 P.M. – REGULAR MEETING

MEETING MINUTES

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Chairman, Jim Erwin

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made by Mark Cline to approve the minutes of the board meeting held on October 11th as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

Invoices for Approval of Payment for October 2021

- Motion was made Mark Cline to accept invoices totaling **\$376,937.42** for October

- | | |
|-----------------------------------|------------------------------------|
| 1) General Fund - \$78,858.06 | 5) Machinery Fund - \$27,124.55 |
| 2) Garbage Fund - \$53,492.87 | 6) Sewer Capital Res - \$14,301.25 |
| 3) Sewer Fund - \$186,266.71 | |
| 4) Liquid Fuel Fund - \$16,893.98 | |

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on December 13th at 7:00 p.m.
- The Township office will be closed for the Thanksgiving Holiday on Thursday, November 25th thru Monday, November 29th.
- The Township Road Dept. will be closed on Thursday, November 25th thru Tuesday, November 30th; Garbage Dept. will be closed on Thursday, November 25th and Monday, November 30th

Reports of Officials and Committees

Zoning Officer Report – 1 permit; 5 calls for information
Code Enforcement Officer Report – 5 sales inspections; 4 calls
Zoning Hearing Board – No report
Planning Commission – No report
Road Department Report – Jim read the Road Foreman's report
Police Department Report – 178 calls; 11 MVA; 55 hrs. of traffic enforcement; stated to the public to be aware of deer crossing the roads and slow down for winter driving.

Ordinances and Resolutions

- Motion was made by Steve Mascho to adopt **Ordinance No. 5** amending Chapter 15, Part 2, Section 212 (1) of the code of Ordinances to establish a Stop Sign at the intersection of Pennbrook Lane and West Corydon Street.

Motion made by Steve Mascho, seconded by Mark Cline
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

New Business

- Motion was made by Mark Cline to advertise with the intent to adopt the resolution in January 2022 which will appoint Haines & Company, CPA firm to conduct the 2021 audit.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

- Motion was made by Mark Cline to accept quote #2 submitted by Steve White Electric for replacing the lighting fixtures in the **Road Dept. building**; Quote #2 is for the amount of \$4,927.61
 - 1) Replace ballasts / bulbs with regular fluorescent bulbs - \$2,040.53
 - 2) **Replace all bulbs w/ new LED bulbs; not ballasts - \$4,927.61**
 - 3) Replace bulbs with LED ballast bypass bulbs - \$5,299.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

- Motion was made by Mark Cline to accept the proposal from E & M Engineering to process the Chapter 94 filing; EDU calculations for 2022 at a cost of \$2,375.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

- Motion was made by Mark Cline to advertise the proposed 2022 budget for public review for twenty (20) days prior to adoption at the BOS meeting on December 13, 2021; there is no property tax increase or rate increase for Garbage or Sewer.

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

- Motion was made to accept the quote from SL Welding & Fabrications, LLC for welding repairs and painting of Garbage truck BT-17; cost is \$5,000.00

Motion made by Mark Cline, seconded by Steve Mascho
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

- Motion was made by Mark Cline to provide premium pay to the Township employees for working during the COVID-19 health emergency using the ARPA funds as stated in the guidelines; total cost of \$19,731.00

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

Supervisor Steve Mascho stated he voted “no” since he feels the funds should be used for other items such as sewer projects and equipment.

Prior to any motion from the Board, there was a lengthy discussion among the Board of Supervisors’; Jason Snyder and Owen Beachy from Laurel Highlands and the public, specifically Bob Cummins concerning all of the consulting / engineering services and the bridge project. Supervisor Steve Mascho stated he has contacted other engineering firms for additional quotes, however did obtain one (1) quote from Curt Wallace Engineering for the meeting; discussed having the township employees do the bridge project or bid out the bridge project; discussed the current structure (abutments) of the bridge and the time frame for the project. Jason and Owen both stated their engineering experience with designing of bridges. Supervisor Mascho stated he needed more time to obtain additional engineering quotes; Jim Erwin and Mark Cline both stated the bridge project needs to keep moving forward and to be done next year. Owen stated there is a time restriction for the Township and the utility companies to obtain the permits for the project. After a much lengthy discussion, the Board of Supervisor’s made the following motion:

- Motion was made by Mark Cline to accept the proposal for professional services of consulting and engineering from Laurel Highlands Structural Consulting, LLC for the East Warren Road Bridge Replacement Project.

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; **Steve M.: NO** Jim E.: Yes

Public Participation

Dan McCarthy stated he would like to see the new Board of Supervisors review all of the Township roads and make a list of which roads will be done each year; then the residents would know when roads projects and repairs will be done.

Bob Burrell asked when will the dedication take place for Gayle Bauer for the Browntown Bridge; the BOS stated hopefully next year; Gayle’s family was not able to attend they year. David Geitner asked questions concerning the tar & chipping of Songbird Road, Langmaid Lane and West Corydon streets.

Adjournment

- Motion was made by Mark Cline to adjourn the meeting at 7:38pm

Motion made by Mark Cline, seconded by Jim Erwin
Vote: Mark C.: Yes; Steve M.: Yes Jim E.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

James B. Erwin, Chairman

Mark L. Cline, Sr., Vice-Chairman

Steven L. Mascho, Supervisor