

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
December 13, 2021**

**7:00 P.M. – REGULAR MEETING**

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**MEETING MINUTES**

Present at the meeting: Jim Erwin; Mark Cline; Steve Mascho

Meeting was called to order by Jim Erwin, Chairman

**Public Comments on Agenda Items Only**

There were no public comments on agenda items

**Minutes**

- Motion was made by Mark Cline to approve the minutes of the board meeting held on November 15<sup>th</sup> as written and recorded.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

**Invoices for Approval of Payment for November 2021**

- Motion was made by Mark Cline to accept invoices totaling **\$184,324.46** for November

- |                                  |                                 |
|----------------------------------|---------------------------------|
| 1) General Fund - \$90,523.91    | 5) Machinery Fund - \$21,081.04 |
| 2) Garbage Fund - \$37,576.27    | 6) Roads & Bridges - \$56.12    |
| 3) Sewer Fund - \$11,725.50      | 7) ARPA Funds - \$19,840.97     |
| 4) Liquid Fuel Fund - \$3,520.65 |                                 |

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

**Correspondence / Communications**

- The annual BOS Reorganization meeting will be on Monday, January 3, 2022 at 6:00pm and immediately following will be the regular monthly meeting.
- The Township office will be closed for the Christmas & New Year's Holiday on Thursday & Friday – December 23<sup>rd</sup>, 24<sup>th</sup>; December 30<sup>th</sup>, 31<sup>st</sup>
- The Township Road Dept. & Garbage Dept. will be closed on Friday, December 24<sup>th</sup> & Friday, December 31<sup>st</sup>

**Reports of Officials and Committees**

Zoning Officer Report – 2 permits issued; 4 calls; no violations  
Code Enforcement Officer Report – 5 sales inspection; 3 rentals inspections  
Zoning Hearing Board – No report  
Planning Commission – No report  
Road Department Report – Jim read the Road Foreman's report  
Police Department Report – 145 calls; 10 MVA; 36 hrs. traffic enforcement;  
reminded residents to keep fire hydrants clear of snow, no parking on roadways

## Ordinances and Resolutions

- Motion was made by Steve Mascho to adopt the proposed 2022 budget for all funds as advertised and presented as follows:

- 1) General Fund – no increase of millage to the Real Estate Tax
- 2) Garbage Fund – no increase to residents / commercial accts.
- 3) Sewer Fund -- no increase to residents / commercial accts.
- 4) State Liquid Fuel Fund – as stated by DCED funding

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to adopt **Resolution #2021-20** which states Bradford Township enacts and levied on all real estate property within the township of Bradford to taxation for the fiscal year of 2022 at five (5) mills.

Motion made by Mark Cline, seconded by Jim Erwin

Vote: **Steve M.: NO**; Mark C.: Yes; Jim E.: Yes

Supervisor Steve Mascho stated he voted “no” because he didn’t agree with the millage increase for 2021

- Motion was made by Mark Cline to adopt **Resolution #2021-21** which states Bradford Township enacts the Local Taxes of Act 511 for the year of 2022 with no increases for EIT tax, Local Service tax, Per Capita tax.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Steve Mascho to adopt **Resolution #2021-22** stating Bradford Township enacts a Resolution for the Collection of delinquent Garbage and Sewer Residential / Commercial Accounts with Creditech Collection Solutions for the fiscal year of 2022.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

## New Business

- Motion was made by Mark Cline to advertise the 2022 Reorganization meeting; Township Auditors meeting - 1/5/22 and Planning Commission meeting 1/11/22

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline to submit the grant application to the County for the McKean County Act 13 Funding Grant Program in the amount of \$20,000.00; these funds will be used for the East Warren Road Bridge Replacement project.

Motion made by Mark Cline, seconded by Steve Mascho

Vote: Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

- Motion was made by Mark Cline authorizing the signature for the Bridge Engineers, Laurel Highlands Structural Consulting, LLC to submit the GP-11 permit registration application to DEP for the East Warren Road Bridge Replacement project.

Motion made by Mark Cline, seconded by Jim Erwin  
Mark C.: Yes; **Steve M.: NO**; Jim E.: Yes

Supervisor Steve Mascho stated he voted “no” since he did obtain another engineering quote for the bridge project which was less then Laurel Highlands quote.

- Motion was made by Steve Mascho to approve and accept the Addendum to Intermunicipal Agreement between Bradford Township BOS, Lafayette Township Sewer Authority and Lewis Run Borough Sewer Authority as written and presented.

Motion made by Steve Mascho, seconded by Mark Cline  
Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

### **Public Participation**

Bob Burrell asked a question concerning the Township Real Estate tax millage

#### **\*\*\*\*Certificate presentation to Chairman Jim Erwin**

Mark Cline presented a Certificate of Appreciation to Jim Erwin for his twelve years of service to the Township; during his twelve years as Township Supervisor, Jim has accomplished many projects being done throughout the Township such as having three (3) bridges rebuilt which were Langmaid Bridge, Sleepy Hollow Bridge and Browntown Bridge. The Langmaid Bridge won the 2017 PSATS Road & Bridges Safety Improvement Award. Accomplished infrastructure sewer projects on Minard Run Road and Owens Way which hooked-up many residents to public sewer. There were a lot of road projects and several large road projects such as West Corydon Street and Songbird Road that Jim made sure were done for the Township residents in order to make the roads better and safer for those winter driving seasons.

### **Adjournment**

- Motion was made by Steve Mascho to adjourn the meeting at 7:12 pm

Motion made by Steve Mascho, seconded by Mark Cline  
Mark C.: Yes; Steve M.: Yes; Jim E.: Yes

### **Bradford Township Board of Supervisors**

\_\_\_\_\_  
Susan K. Gibiser, Secretary/Treasurer

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James B. Erwin, Chairman

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Mark L. Cline, Sr., Vice-Chairman

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Steven L. Mascho, Supervisor