

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
May 9, 2022 @ 7:00pm**

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Meeting was called to order by Mark Cline, Chairman

The Board of Supervisors held an Executive Session prior tonight's meeting at 6:00pm to discuss personal matters.

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion made by Laree Sue Behan to approve the minutes from the regular monthly meeting held on April 11th and the Special meeting held on April 25th as written and recorded.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

Approval for Invoices for Payment for April 2022

- Motion made by Laree Sue Behan to accept the Treasurer's report for invoices totaling **\$ 305,252.18** for April 2022

- | | |
|---------------------------------|---------------------------------------|
| 1) General Fund - \$ 152,490.68 | 4) Roads / Bridges Fund - \$ 3,332.42 |
| 2) Garbage Fund - \$ 77,942.63 | 5) Machinery Fund - \$ 13,794.52 |
| 3) Sewer Fund - \$ 40,281.72 | 6) Liquid Fuels Fund - \$17,410.21 |

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: Steve M.: Yes / **NO for invoice for mini-excavator**;
Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, June 13, 2022 at 7:00 p.m.
- The BOS will be having their Work Session / General Business meeting on Monday, May 23, 2022 at 5:30pm
- The Township's annual Spring Cleanup event will be held on Saturday, May 14th from 8:00am to 10:00am
- The Township office, Road Dept. and Garbage Dept. will be closed on Monday, May 30th for the Memorial Day Holiday

Reports of Officials and Committees

Zoning Officer Report – 1 demo permit; 3 zoning permits
Code Enforcement Officer Report – 4 sale inspections; 1 rental inspection; 3 calls
Zoning Hearing Board – No report
Planning Commission – No report
Road Department Report – Mark Cline read the Road Foreman's monthly report
Police Department Report – Laree Sue Behan read the police report; 199 calls; 61 hrs. of traffic enforcement; reminder to residents not to litter along Township roads.

Ordinances and Resolutions

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-15**; officially adding 911 addresses to the Townships records as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be added:

35 Buck Ridge Road, Bradford, PA 16701
155 Buck Ridge Road, Bradford, PA 16701

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-16**; officially naming a private road located off of Interstate Pkwy as **Windy Hill** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2022-17**; officially providing a 911 address to the following properties within Bradford Township as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems as stated:

474 Interstate Parkway will be known as: **22 WINDY HILL**
484 Interstate Parkway will be known as: **21 WINDY HILL**

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

OLD BUSINESS

- Update on the status of Delinquent Garbage / Sewer Accounts
The Township is proceeding with water shut-off procedure and filing Liens on properties with Delq. accounts that have not paid or contacted the Township.

NEW BUSINESS

- Motion was made Laree Sue Behan to accept the retirement letter from Mark Grassi, UCC Officer for Bradford Township; Mark's last day will be July 31st; he will continue to work on existing permits until completed or expire; the Township Secretary is currently contacting other UCC officers to obtain their services for the Township.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to hire **Thomas Frederick** as a F/T Garbage Crew Laborer; effective May 10th at the starting rate of \$17.50

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to hire **Matthew Miller** as Seasonal Laborer; effective May 10th at the rate of \$12.00 / hr.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Dave Geitner asked if there were limitation for seasonal workers; the BOS stated the seasonal workers do not drive any Township vehicles or operate equipment; asked when the E. Warren Road bridge project will be starting.

Bob Cummins asked questions again about the purchase of the 2021 Ford F600 from the dealer located in Ohio; and again the Board stated the Township received a government discount from the dealership just like Co-Stars dealers in PA; Bob asked questions concerning a RTK request he submitted in 2021; the Township Secretary / RTK Officer stated to Mr. Cummins if he had any questions about the RTK, he will need to contact her at the office during business hours since this will not be discussed or taken care of during a Board meeting; stated comments about the BT bridge project and the E. Warren Road bridge project.

Adjournment

- Motion was made by Steve Mascho to adjourn the meeting at 7:28pm

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

Mark L. Cline Sr., Chairman

Laree Sue Behan, Vice-Chairman

Steven L. Mascho, Supervisor