

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
July 11, 2022 @ 7:00pm**

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Meeting was called to order by Mark Cline, Chairman

The Board of Supervisor would like to welcome Marty Wilder and Betsy Costello, representatives for "Save Bradford Hospital" committee; Betsy Costello spoke to the BOS and the public concerning the committee members efforts of "Save Our Hospital" here in Bradford; spoke about upcoming events (rally in September), meetings (at the library on 8/10) and asked the Board if they would submit a letter of support to the committee. The BOS stated they would send a letter of support on behalf of the Board and Township residents.

Public Comments on Agenda Items Only

There were no comments on agenda items

Minutes

- Motion was made by Laree Sue Behan to approve the minutes from the regular monthly meeting held on June 13th as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Treasurer's Report for Invoices paid for June 2022

- Motion was made by Laree Sue Behan to accept the Treasurer's Report for invoices totaling **\$453,828.68** for June 2022

- | | |
|--------------------------------|---------------------------------------|
| 1) General Fund - \$125,071.11 | 4) Roads / Bridges Fund - \$74,126.21 |
| 2) Garbage Fund - \$40,740.63 | 5) Machinery Fund - \$42,802.75 |
| 3) Sewer Fund - \$164,006.58 | 6) Liquid Fuels Fund - \$5,673.43 |
| | 7) Sewer – Cap Res - \$1,407.97 |

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, August 8, 2022 at 7:00 p.m.

Reports of Officials and Committees

Zoning Officer Report – June report – 7 zoning permits; 1 demo permit; 7 calls
Code Enforcement Officer Report – 16 calls; 1 rental inspection; 8 sale inspections
Zoning Hearing Board – No report
Planning Commission – No plans reviewed
Road Department Report – Mark read the Road Foreman's monthly report
Police Department Report – Laree Sue read the police report; 248 calls; 5 MVA;
68 hrs. of traffic enforcement

NEW BUSINESS

- Motion was made by Steve Mascho to close the Capital Reserve bank account #7059 at PLGIT due to inactivity for over a year and as requested by the Township auditors.

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to submit the application for the 2022 McKean County Liquid Fuel allocation to the County Commissioners for the amount of \$8,532.76 to be used towards the 2022 Road & Paving Projects.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to accept and sign the 2021 Financial Audit as stated and written; the 2021 Concise Financial Statement was advertised on 6/24/22 confirming the 2021 Audit as prepared by the CPD auditing firm, Haines & Co.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to **ACCEPT** the bid of \$250.00 received by McKean County Tax Claim Bureau for the Repository sale of a property (vacant land) located along West Washington Street from property owner, Michael Reed; his property borders the vacant land property.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to issue a refund for the 2022 RE taxes as stated by the McKean County Tax Assessment office to Andrew R. Miller in the amount of **\$241.67** for the reassessment of property parcel #17-023-315

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to issue a refund for the 2022 RE taxes as stated by the McKean County Tax Assessment office to P. F. Vinca in the amount of **\$59.14** for the reassessment of property parcel #17-026-300

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to hire KNA Inspections, LLC as the new UCC Code Enforcement Agency, owner Michael Cleveland, along with the fee schedule as stated for Bradford Township; effective date is August 1, 2022

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise to receive sealed bids for Limestone aggregates material for the East Warren Road Bridge project; bids will be opened and awarded at the August meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to pay Laurel Highlands, LLC - the submitted Pay Request #1 in the amount of \$70,629.06 for Engineering services completed for the East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to pay Laurel Highlands, LLC - the submitted Pay Request #2 in the amount of \$1,800.00 for Engineering Services completed for the East Warren Road Bridge Demo Project.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

Owen Beachy, Bridge Engineer provided an update on the East Warren Road Bridge project; the demo project started on 7/5 and completed on 7/12; the Township Road crew will be working on removing the abutments within the next (2) weeks; Steve Mascho asked Owen about bidding out the removal of the abutments since the Road crew is not experienced in this type of work and the Township has saved money on the demo. Owen stated it is not cost effective to the Township since you would have to pay prevailing wages and the Road Crew is very capable of removing the pilings, debris, trees, etc.

Public Participation

Supervisor Laree Sue Behan thanked Minard Run Oil Company for their donation of two (2) signs w/stands for the police / fire company to use during events. Steve and Valerie Abers stated to the Board their concerns of excess speeding along West Washington Street; the police have been doing a good job, however they need to be out there more and sit in different spots to catch these drivers. Bob Burrell asked if the bridge project will be completed in (3) months? Owen stated there are too many variables to predict the time frame for the project.

Adjournment

- Motion was made by Steve Mascho to adjourn the meeting at 8:01pm

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors

Susan K. Gibiser, Secretary/Treasurer

Mark L. Cline Sr., Chairman

Laree Sue Behan, Vice-Chairman

Steven L. Mascho, Supervisor