

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**

274

July 10, 2023

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

The meeting was called to order by Mark Cline, Chairman

Public Comments on Agenda Items Only

David Geitner asked about the expenses on the East Warren Road bridge project; will the funds from selling the loader be split between the Sewer and General fund; the BOS stated "yes" and the treasurer will review the accounts used to purchase the loader.

Minutes

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on Monday, June 12th as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Invoices for Approval of Payment for June 2023

- Motion was made by Laree Sue to accept invoices totaling **\$470,178.88** for June 2023

- | | |
|-------------------------------|--|
| 1) General Fund - \$94,437.63 | 4) Roads & Bridges Fund - \$124,346.80 |
| 2) Garbage Fund - \$47,826.71 | 5) Machinery Fund - \$41,210.30 |
| 3) Sewer Fund - \$156,944.08 | 6) Liquid Fuels Fund - \$5,413.36 |

East Warren Road Bridge Expenses total as of July 10th - \$991,578.27

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: Yes; NO for Roads / Bridges fund;**
Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, August 14, 2023 at 7:00 p.m.
- The Township has received the 2022 Act 13 Impact Fee allocated amount of \$49,995.09; which was deposited to Roads / Bridges Fund
- The Browntown Bridge dedication to Gayle Bauer will be held on Friday, July 28th at 2:30pm
- The East Warren Road Bridge dedication to BT Fire Station 15 will be held on Friday, August 4th at 2:30pm

Zoning Officer Report – 1 demo permit; 9 calls; 1 violation
Code Enforce. Officer Report – 11 sale inspections; 3 rentals; 3 calls; 3 violations
Zoning Hearing Board – No Report
Planning Commission – No Report
Road Department Report – Mark read the Road Foreman’s report for June
Police Department Report – Laree Sue read the Police report for June; 168 calls;
6 MVA; reminder to residents to keep grass clippings from being blown onto the
streets and only burn tree limbs and wood, not construction materials.

Ordinances and Resolutions

- Motion was made by Laree Sue to adopt **Resolution #2023-18**; verification and confirming a 911 address for **92 Willard Ave** as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; **This 911 address has been verified, confirmed and is correct.**

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2023-19**; officially providing a new 911 address to a property located on West Washington Street as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following address will be known as:

2191 WEST WASHINGTON STREET

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to adopt **Resolution #2023-20**; officially changing and updating a 911 address as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following address will be changed as stated:

720 West Corydon Street will be changed and updated to:

686 WEST CORYDON STREET

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

New Business

- Motion was made by Laree Sue to accept and sign the 2022 Financial Audit; and advertise the 2022 Concise Statement as stated; this will confirm the 2022 Audit as prepared by the CPA auditing firm, Haines & Co. and filed with DCED.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to accept the winning bid of \$ 15,100.00 for the 2000 Komatsu SME Loader as advertised on MuniBid website 276

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise by notice in the local newspaper to sell 30 each Dura-Blocks on MuniBid Website which were not used on the East Warren Road Bridge project.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to authorize the signing of the General Permit Application (GP-11 Permit) for the High Street Bridge Scour Repair Project; the Bridge Engineer, Laurel Highlands Structural Consulting, LLC will submit the GP-11 permit application to DEP for the bridge repair project which should start in the fall and be completed by October 15, 2023

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve and sign the Notice of Completion for Keystone Guiderails, LLC for the bid project of guiderails completed on East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to approve and sign the Notice of Completion for Shingledecker's Welding, Inc. for the bid project of the concrete decking completed on East Warren Road Bridge Project.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add to the July agenda: **“Advertise to accept sealed bids for Line Painting of Township Road for 2023”**

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to accept sealed bids for Line painting of Township roads for 2023; bids will be open at the August meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to add to the July agenda: **“Advertise to accept sealed bids for a Sewer Line replacement project along Rte. 219”**

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to advertise to accept sealed bids for a Sewer Line replacement project along Rte. 219; bids will be open at the August meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
 Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Bob Cummins asked the Board and the Township Secretary questions concerning the Right-to-Know requests that he recently submitted to the Township; the RTK officer (the Township Secretary, Susan Gibiser) and the Township Solicitor, Tony Alfieri answered his questions and stated this Board meeting is not the place to discuss his RTK requests, if he has any questions, he needs to contact the RTK officer or the OOR office.

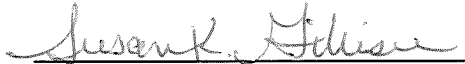
David Geitner asked questions concerning the Township mowing being done by William Kessler; stated the Road crew did an excellent job cutting along the roads. Chad Hayden asked questions pertaining to the new ordinance being considered by the Board for Air-BnB's within the Township; the BOS stated the solicitor and the Zoning officer are still reviewing the new ordinance and hopefully by August the BOS will be able to decide on adopting the ordinance.

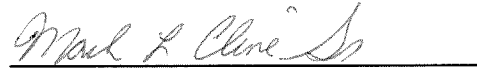
Adjournment

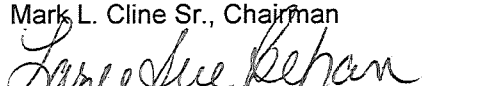
- Motion was made by Steve Mascho to adjourn the meeting at 7:40pm

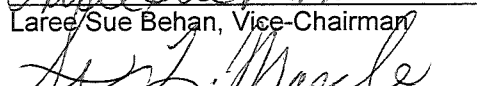
Motion made by Steve Mascho, seconded by Laree Sue Behan
 Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors


 Susan K. Gibiser, Secretary/Treasurer


 Mark L. Cline Sr., Chairman


 Laree Sue Behan, Vice-Chairman


 Steven L. Mascho, Supervisor