

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**

257

March 13, 2023

REGULAR MONTHLY MEETING

MEETING MINUTES

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho

Meeting was called to order Mark Cline, Chairman

Public Comments on Agenda Items Only

Mandy Colosimo asked several questions on agenda items - Liquid fuels funds received and the bridge inspections cost; cost of truck repairs; advertisement requirements of the equipment that was for sale and asked when the meeting minutes will be posted on the website

Kerry Roslinski asked questions about purchasing of the push reel camera and why would the Township need this type of equipment

Minutes

- Motion was made by Laree Sue to approve the minutes from the regular monthly meeting held on Monday, February 13, 2023 as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Invoices for Approval of Payment for February 2023

- Motion was made by Laree Sue to accept invoices totaling **\$193,826.62** for February
 - 1) General Fund - \$109,253.96
 - 2) Garbage Fund - \$46,487.12
 - 3) Sewer Fund - \$15,090.63
 - 4) Liquid Fuel Fund - \$10,271.27
 - 5) Roads & Bridges - \$8,626.50
 - 6) Machinery Fund - \$4,097.14

East Warren Road Bridge Project Expense Total = \$840,758.63 (Feb 2023)

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, April 10, 2023 at 7:00 p.m.
- The Township office, Road Dept. and Garbage Dept. will be closed on Friday, April 7th for the Good Friday Holiday

Zoning Officer Report – no permits; 1 demo permit
Code Enforcement Officer Report – 2 violations; 1 home condemned; 1 citation; 1 sale inspection; 1 rental inspection
Zoning Hearing Board – No report
Planning Commission – 3 plans were reviewed
Road Department Report – Mark read the Road Foreman's report for February
Police Department Report – Laree Sue read the police report for February; 138 calls; 6 MVA; 5 criminal complaints

RESOLUTIONS

- Motion was made by Steve Mascho to adopt **Resolution #2023-13**; officially updating and providing 911 addresses as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be changed as stated:

7 Storm Circle - will be known as 8 Storm Circle
94 Spruce Street – will be known as 95 Spruce Street
111 Willard Avenue Ext – will be known as 112 Willard Ave Ext
114 Willard Avenue Ext – will be known as 114 Willard Ave Ext since it was not previously addressed; formerly 13
120 Willard Avenue Ext – will be known as 116 Willard Ave Ext
956 Rear South Avenue – will be known as 954 South Ave

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

OLD BUSINESS

- Update on the status of Delinquent Garbage / Sewer Accounts
The Total amount of delinquent Garbage / Sewer accounts as of 02/28/2023 is \$106,538.00; several accounts and payment plans have been paid in full

New Business

- Bradford Township has received the Liquid fuels funds allocation for 2023; the gross allocation was \$197,157.49; less bridge inspections fees of \$1,156.00; total net allocated funds received: **\$196,001.49**
- Motion was made by Laree Sue to advertise to receive sealed bids for the 2023 - 2024 Road Material; bids will be opened and awarded at the April meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Sullivan Township, Tioga County came to the Township on 3/6/2023 and looked at the Roller; they would like to purchase it; a letter was received from the BOS of Sullivan Township and are offering to purchase the Roller machine for \$1,500.00
Steve Mascho stated the Township needs the roller to do road projects and the bid is too low; Laree Sue stated the roller needs a lot of repairs, reverse doesn't work and parts are not available anymore.

- Motion was made by Laree Sue to accept the offer from Sullivan Township to purchase the Roller machine, Bros SP-4000 for the amount of \$1,500.00

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: **Steve M.: NO**; Laree Sue B.: Yes; Mark C.: Yes

- Open bids received for the Stone Chipper
Township Secretary, Susan Gibiser stated no bids were received for the Stone Chipper. Supervisor Behan stated she got a quote of \$300.00 to have it taken to Metalico to sell for scrap. Steve stated he knew somebody that would take it there for no charge; when asked who this "somebody" was, Steve responded he didn't want to say until he has a commitment from this person to do it for no charge. Both Mark and Laree Sue stated to Steve to bring the information to the next board meeting (April) to discuss and then the BOS can decide at that time.

Discussion concerning Road Dept. BT-14 truck that is broke down and needs major repairs - replacement of engine; Options are as follows:
The BOS discussed the situation and the repairs needed for BT-14 truck

- 1) Replace engine; approx. cost is \$ 22,000.00 – 25,000.00
- 2) Replace engine at approx. cost; trade-in for newer used truck
- 3) Replace engine at approx. cost; trade-in for new truck; another truck would be used as back-up truck

- Motion was made by Laree Sue to do option #1 – replace the engine at the approx. cost of \$22,000.00 - \$25,000.00 for Truck BT-14

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue to obtain (3) quotes for crane services for the East Warren Road Bridge project; quotes will be opened and awarded at the April meeting.

Motion made by Laree Sue Behan, seconded by Mark Cline
Vote: Steve M.: NO; Laree Sue B.: Yes; Mark C.: Yes

Supervisor Steve Mascho had several questions concerning purchasing the Reel Camera; why was it needed and how many quotes were obtained; Supervisor Laree Sue Behan stated there were two (2) quotes - 1) \$8,292.59; 2) 8,416.00; it is needed to camera larger lines; Mark stated the Board should table to purchase the reel camera at this time until further information is obtained from the Sewer dept.

- Motion was made by Steve to table at this time to purchase a new Optic Push Reel Camera Reel for the Sewer Dept. until further information is obtained

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve Mascho to approve the SALDO plans for Gregg and Michelle Boser to subdivide their property into two parcels; Lot #1 will remain as their property; Lot #2 will be combined with their son Tyler Boser property with a new legal description deed; property is located on Rutherford Run; These plans were reviewed & recommended by the PC at their meeting held on Tuesday, February 14, 2023

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

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- Motion was made by Steve Mascho to approve the SALDO plans for the Hetrick's Family property located along South Ave; this will subdivide their property into two lots; Lot #1 will remain as their property; Lot #2 will be sold at a later date and become a standalone tax parcel. These plans were reviewed & recommended by the PC at their meeting held on Tuesday, 2/14/23

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve Mascho to approve the SALDO plans for Tom Neilly and Daniel Neilly property located along Minard Run Rd and Fuller Rd; this will subdivide their property into two lots; Lot #1 will remain as their property; Lot #2 will be sold at a later date and become a standalone tax parcel. These plans were reviewed & recommended by the PC at their meeting held on Tuesday, February 14, 2023

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Kerry Roslinski asked questions concerning purchasing the reel camera; stated it's usually used for lateral lines and that is the homeowner's responsibility; asked questions as to why is the Township selling the roller machine; what road projects was the roller used on in the Township; discussed with the Board a catch basin / ditch near his property that needs to be cleaned out and feels it's the Township responsibility; the BOS stated DEP doesn't want ditches or catch basins cleaned out, however, the Road Foreman will look at it to make a determination as to who's responsible for maintenance.

Mandy Colosimo stated the advertising was done incorrectly for selling the roller equipment; should have been in the newspaper that it was on MuniBid; Township Secretary, Susan Gibiser stated the Township's bid requirements - an ad in the newspaper was not required since its value was under \$2,000.00, also since it was sold to another Township, no ad was required. Solicitor, Tony Alfieri stated he will review the Township's advertising requirements and comment at the next Board meeting.

Tony Alfieri, Township Solicitor, stated he researched the matter of Laree Sue voting on the Union contract; stated the Conflict of Interest Act from the Ethic Commission's only applies if the family member solely differs from the contract.

Dave Geitner asked if the Clark's Lane bridge will be replaced in the near future; the BOS stated "no" since the Township will need to obtain a grant for that project.

Laree Sue Behan monthly.... "Did you know?" what was the total cost of diesel fuel for all three (3) department (Roads, Garbage, Fire) for 2022...\$71,206.31

Adjournment


- Motion was made by Laree Sue to adjourn the meeting at 7:40pm


Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors


Susan K. Gibiser, Secretary/Treasurer


Mark L. Cline Sr., Chairman


Laree Sue Behan, Vice-Chairman


Steven L. Mascho, Supervisor