

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS**

253

February 13, 2023

REGULAR MONTHLY MEETING

MEETING MINUTES

Mark Cline welcomed Tony Alfieri, new Township Solicitor
Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho
Meeting was called to order by Mark Cline, Chairman

Public Comments on Agenda Items Only

There were no public comments on agenda items

Minutes

- Motion was made by Laree Sue Behan to approve the minutes from the Reorganization meeting and regular monthly meeting held on Tuesday, January 3, 2023 as written and recorded.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Invoices for Approval of Payment for January 2023

- Motion was made by Laree Sue Behan to accept invoices totaling **\$396,891.10** for January 2023

- | | |
|--------------------------------|-----------------------------------|
| 1) General Fund - \$131,611.12 | 4) Liquid Fuel Fund - \$11,410.45 |
| 2) Garbage Fund - \$64,761.38 | 5) Roads & Bridges - \$2,800.00 |
| 3) Sewer Fund - \$179,690.30 | 6) Machinery Fund - \$6,617.85 |

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Correspondence / Communications

- The next monthly meeting of the Board of Supervisors will be held on Monday, March 13, 2023 at 7:00 p.m.
- The Township office, Road Dept. and Garbage Dept. will be closed on Monday, February 20th for the President's Day Holiday
- Carrie Stiles, Tax Collector has a new address; office location is the same

Reports of Officials and Committees

Zoning Officer Report – 2 permits, 4 calls
Code Enforcement Officer Report – 3 sale inspections, 5 calls, 1 complaint
Zoning Hearing Board – No Report
Planning Commission – No Report
Road Department Report – Mark read the Road Foreman's report for January
Police Department Report – 175 calls; 6 MVA; 7 criminal investigations; 44 hrs. traffic enforcement
Bradford Twp. Volunteer Fire Dept. Yearly Report – 2022 – Mark read the report

- Motion was made by Laree Sue Behan to adopt **Resolution #2023-8**; Exonerating Bradford Township Tax Collector, Carrie Stiles in the total amount of \$1,870.00 for uncollected 2022 Per Capita Tax; \$1,330.00 was uncollected and \$ 540.00 was exonerated; The Township will accept payments for any unpaid 2022 Per Capita tax at the Township office until March 31st; after this date, the delinquent list will be sent and collected by Berkheimer.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2023-9** amending Ordinance 2022-1 authorizing the Township Tax Collector to assess, collect and retain a fee for any Non-sufficient funds check payable to the Tax Collector.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2023-10** rescinding Resolution #2020-13 and adopting a Set of Rules and Regulations for the conduct of its Meetings and the Maintenance of order.

Supervisor Steve Mascho thanked Tony for working on the resolution, Steve stated the amended resolution is not needed and the residents should have the right to speak as long as they want at the meetings and ask questions to the BOS and the BOS should be answering to the residents since it's their tax dollars being spent on Township projects.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to adopt **Resolution #2023-11**; officially naming Clarks Lane located off of West Corydon Street which will be **South Clarks Lane** and located off of Langmaid Lane which will be **North Clarks Lane** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Steve Mascho to adopt **Resolution #2023-12**; officially updating and providing 911 addresses as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following addresses will be changed as stated:

401 Minard Run Road will be known as - 3 Blaisdell Hollow
407 Minard Run Road will be known as – 207 Blaisdell Hollow
409 Minard Run Road will be known as – 134 Blaisdell Hollow

Motion made by Steve Mascho, seconded by Laree Sue Behan
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

OLD BUSINESS

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- Garbage Truck quotes – There has only been one (1) new quote received for a garbage truck; Berman's Trucking, however, the truck engine is too small for the weight of our garbage hauling; other Costars vendors are waiting to receive pricing from the manufactures.

New Business

- Motion was made by Laree Sue Behan to accept and sign the McKean County Clearance and Demolition Program Cooperation Agreement which pertains to the demolition and cleanup of the properties located at 133 and 139 West Corydon Streets as written.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- A Letter of Interest was received from Drew Shreve for the appointment of Assistant EMC
- Motion was made by Steve Mascho to appoint Drew Shreve as the Assistant Emergency Management Coordinator for 2023

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise to receive sealed bids for the 1989 Etnyrc Stone Chipper machine; bids will be opened at the March meeting.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to advertise on the MuniBid website to sell the Rubber Roller machine, Bros SP-4000; bids will be opened at the March meeting

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

- Motion was made by Laree Sue Behan to provide funds in the amount of \$1,000.00 to the Tuna Valley Trail Association from the ARPA funds received from the County as these funds can be used for Parks and Recreation purposes.

Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Public Participation

Supervisor Laree Sue Behan addressed the public with answers to questions from prior meetings; she stated to Dan McCarthy she made a list of all the Township roads with the current road's condition and what repairs are needed; Dan asked if there will be a year listed by the road name of possibly when repairs will be done. Supervisor Behan stated she would not be able to list any year until the East Warren Road bridge is completed. Informed Dave Geitner that funds of \$3,274.96 were received by the Treasurer for the scrap metal from the Browntown Bridge project.

Laree Sue stated she was provided information from the Labor Attorney concerning her voting on the Union contract due to her conflict of interest; she was allowed to vote ²⁵⁶⁶ due to the fact the contract wages were the same for all of the employees. The Bradford Era did not list all of the employee's wages and there are still several employees under \$20.00 per hr. which is a lot lower than what other Township's offer their employees. Supervisor Behan stated she will do a monthly information about Bradford Township "Did you know....." this month's information is tax revenue – 96% out of 100% of the total Real Estate Taxes has been paid for the last several years; one mill equals \$148,000.00 in revenue; 5 mills for the Township's revenue is \$740,000.00 for which pays for the Police dept., Road dept. and Office dept. expenses. Per Capita tax revenue is approx. \$11,750.00 yearly and also contributes to the General Fund expenses.

Kerry Rosinsky asked questions, commented about the secretary/treasurer's recent salary increase

Mandy Colosimo asked questions about the upcoming work session for the BOS, PC and ZHB pertaining to the possibility of zoning changes for Airbnb's; asked if there were any legal matter updates on the East Warren Road bridge and the total expenses for the project

Dave Geitner asked about the expenses and the days / hours the engineers and road crew worked at the East Warren Road bridge.

Bob Burrell asked questions about the materials for the East Warren Road bridge.

Adjournment

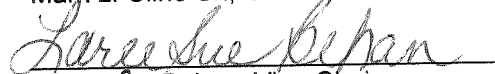
- Motion was made by Laree Sue to adjourn the meeting at 7:45pm

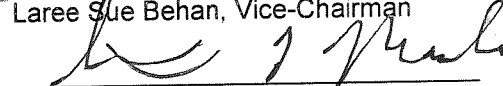
Motion made by Laree Sue Behan, seconded by Steve Mascho
Vote: Steve M.: Yes; Laree Sue B.: Yes; Mark C.: Yes

Bradford Township Board of Supervisors


Susan K. Gibiser, Secretary/Treasurer


Mark L. Cline Sr., Chairman


Laree Sue Behan, Vice-Chairman


Steven L. Mascho, Supervisor