

**BRADFORD TOWNSHIP
BOARD OF SUPERVISORS
December 11, 2023**

REGULAR MONTHLY MEETING

AGENDA

Present at the meeting: Mark Cline; Laree Sue Behan; Steve Mascho, Tony Alfieri

Call Meeting to Order

Public Comments on Agenda Items Only

Ask the public if there are any comments on agenda items only

Minutes

- Request a motion to approve the minutes from the regular monthly meeting held on Monday, November 20th as written and recorded.

Invoices for Approval of Payment for November 2023

- Request a motion to accept invoices totaling **\$144,557.22** for November
 - 1) General Fund - \$51,202.49
 - 2) Garbage Fund - \$28,948.35
 - 3) Sewer Fund - \$10,884.88
 - 4) Machinery Fund - \$778.99
 - 5) ARPA Fund - \$47,390.00
 - 6) Liquid Fuels Fund - \$5,352.51

Correspondence / Communications

- The Reorganization meeting will be held on Tuesday, January 2, 2024 at 6:00pm and immediately following will be the regular monthly meeting
- The Township office, Road Dept. and Garbage Dept. will be closed for the Christmas & New Year's Holiday on Monday, 12/25 and Monday, 01/01/2024

Reports of Officials and Committees

Zoning Officer Report
Code Enforcement Officer Report
Zoning Hearing Board
Planning Commission
Road Department Report
Police Department Report

Ordinances and Resolutions

- Request a motion to adopt the proposed 2024 budget for all funds as advertised and presented as follows:
 - 1) No property tax increases for 2024 (5 mills)
 - 2) An increase of fees for Road Hauling permits from \$15.00 to \$25.00
 - 3) An increase for Road Inspection (Road hauling) from \$40.00 to \$50.00
 - 4) No rate increases for Sewer rates for 2024
 - 5) An increase for the monthly Garbage rate from \$18.00 to \$20.00 (\$2.00)
 - 6) An increase of for the Annual Clean-up for trucks/trailers to \$30.00

- Request a motion to adopt **Resolution #2023-34** which states Bradford Township enacts and levied on all real estate property within the Township of Bradford to taxation for the fiscal year of 2024 at five (5) mills.
- Request a motion to adopt **Resolution #2023-35** which states Bradford Township enact the Local Taxes of Act 511 for the year of 2024 with no increases for EIT tax, Local Service tax, Per Capita tax.
- Request a motion to adopt **Resolution #2023-37**; officially renaming of a road located on UPB Campus which is currently Dorothy Lane which is located from West Washington Street to West Corydon Street; will be changed to **Panther Parkway** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.
- Request a motion to adopt **Resolution #2023-38**; officially naming a road located on UPB Campus which is an access road from West Washington Street to the UPB Campus and will be known as **Commons Way** as directed by the McKean County Coordinator to meet the standards of the enhanced McKean County NG911 Public Safety systems.

New Business

- Request a motion from the Board to open a new account with PLGIT for the Roads / Bridges fund for the higher interest rates and transfer funds of \$500,000.00 to this new account.
- Request a motion to advertise the 2024 Reorganization meeting for Tuesday, January 2, 2024 at 6:00pm; Township Auditors will meet on Thursday, 1/4/24; Planning Commission will meet on the second Tues. 1/09/24 (if there are no plans to review, will meet to reorganize at a later date)
- Request a Motion from the Board to accept the resignation letter from Gary Pascarella; a P/T Police Officer for Bradford Township with an effective date of 12/01/2023
- Request a motion to accept and sign the McKean County Clearance and Demolition Program Cooperation Agreement which pertains to the demolition of the property located at 58 Susquehanna Road as written.
- Request a motion from the Board to review and approve **Payment Request #1** from Chivers Construction for the Route 219 Sewer Project as stated in the contract for the amount of **\$46,134.07**
- Request a motion from the Board to review and approve Change Orders from Chivers Construction for the Route 219 Sewer Project as follows:
 - 1) Change Order #1- Time & material for tree removal within the vicinity of the proposed sewer alignment - **\$1,521.48**

2) Change Order #2 – Additional time excavating around various steel utility pipelines that were unmarked/unclaimed during PA One calls - **\$2,626.75**

3) Change Order #3 – Additional time for locating the sewer laterals; additional materials and completing the connections at the properties located at 996 S. Ave and Dollar General - **\$2,895.91**

4) Change Order #4 – Disposal of asbestos cement pipe by contractor in accordance with laws / codes - **\$1,900.00**

- Request a motion from the Board to approve Payment Request #2 for Change Order #'s _____ as stated above to Chivers Construction for the Route 219 Sewer Project for the amount of \$_____

Motion made by _____, seconded by _____ Call for Vote

Vote: Steve M.: _____; Laree Sue B.: _____; Mark C.: _____

Public Participation

Adjournment

- Request a motion to adjourn the meeting at _____pm