

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS  
February 12, 2024**

**REGULAR MONTHLY MEETING**

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**AGENDA**

Present at the meeting: Mark Cline; Laree Sue Behan; Edward Hayden,  
Tony Alfieri, Solicitor

Call Meeting to Order

**Public Comments on Agenda Items Only**

Ask the public if there are any comments on agenda items only

**Minutes**

- Request a motion to approve the minutes from the Reorganization and regular monthly meeting held on Tuesday, January 2<sup>nd</sup> as written and recorded.

**Invoices for Approval of Payment for January 2024**

- Request a motion to accept invoices totaling **\$516,604.99** for January 2024
  - 1) General Fund - \$144,416.41
  - 2) Garbage Fund - \$60,759.94
  - 3) Sewer Fund - \$158,408.78
  - 4) Machinery Fund - \$10,870.67
  - 5) ARPA Fund - \$ 130.94
  - 6) Liquid Fuels Fund - \$17,342.75
  - 7) PLGIT Money Mkt - \$80,073.00
  - 7) Rds. & Bridges Fund - \$44,602.50

East Warren Road Bridge Expenses as of February 12, 2024 - \$959,095.67

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, March 11, 2024 at 7:00 p.m.
- The Township Office, Road and Garbage Dept. will be closed on Monday, February 19<sup>th</sup> for the President's Day Holiday

**Reports of Officials and Committees**

Zoning Officer Report  
Code Enforcement Officer Report  
Zoning Hearing Board  
Planning Commission  
Road Department Report  
Police Department Report

**RESOLUTIONS**

- Request a motion to adopt **Resolution #2024-07** implementing the Federal Dept. of Transportation Drug & Alcohol Testing Program for random testing of all CDL drivers. In order to comply, the Township will renew their membership with Bradford Regional Medical Center-Occupational Health for 2024.

- Request a motion to adopt **Resolution #2024-08**; Exonerating Bradford Township Tax Collector, Carrie Stiles in the total amount of \$1,870.00 for uncollected 2023 Per Capita Tax; an uncollected amount of \$1,415.00 and \$ 455.00 was exonerated; The Township Secretary will accept payments for any unpaid 2023 Per Capita tax at the Township office until April 30<sup>th</sup>; after this date, the delinquent list will be sent and collected by Berkheimer.
- Request a motion to adopt **Resolution #2024-09**; officially naming a road located on UPB Campus that is unnamed and intersects with Commons Way and will be known as **Gardens Way** as requested by UPB; the McKean County Coordinator accepted the petition for naming of the road which meet the standards of the enhanced McKean County NG911 Public Safety systems.
- Request a motion to adopt **Resolution #2024-10**; officially naming a road located on UPB Campus that is unnamed; this road intersects with Lot #10 (Wick Chapel) and Campus Drive and will be known as **Emery Way** as requested by UPB; the McKean County Coordinator accepted the petition for naming of the road which meet the standards of the enhanced McKean County NG911 Public Safety systems.
- Request a motion to adopt **Resolution #2024-11**; officially providing a new 911 address to a property located on Gilbert Access Road; as directed by McKean County GIS Coordinator in order to meet the standards of the enhanced McKean County NG911 Public Safety System; the following address will be known as:

**38 GILBERT ACCESS ROAD**

- Request a motion to adopt **Resolution #2024-12** for the consent of a Borrowing Agreement by the BOS to obtain a Northwest Business Credit Card from Northwest Bank as stated and written.

**New Business**

- Request a motion to sign and confirm the 2024 Audit Engagement of Procedures, Compliance and Responsibilities with the appointed auditing firm of Haines & Company, CPA for the 2023 audit as written and stated.
- Request a motion to accept the following quotes from Steve White Electric to install new electrical panels and breakers for the Garbage bldg. and the Salt bldg. as listed and includes all parts and labor.

- 1) Garbage Building ----- \$1,500.19
- 2) Salt Shed Building ----- \$ 722.89

- Request a Motion to advertise to accept sealed bids from a Federal Firearms Licensing Company only; to purchase a list of firearms from the Bradford Township Police Dept.; bids will be opened at the March board meeting.
- Open Sealed Bids Received for the Road Dept. Work Truck

**Public Participation**

**Adjournment**

- Request a motion to adjourn the meeting at \_\_\_\_\_pm