

**BRADFORD TOWNSHIP  
BOARD OF SUPERVISORS**

**April 8, 2024**

**REGULAR MONTHLY MEETING**

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**AGENDA**

Present at the meeting: Mark Cline; Laree Sue Behan; Edward Hayden,  
Tony Alfieri, Solicitor

Call Meeting to Order

**Public Comments on Agenda Items Only**

Ask the public if there are any comments on agenda items only

**Minutes**

- Request a motion to approve the minutes from the regular monthly meeting held on Monday, March 11<sup>th</sup> and Work Session / General Business meeting held on Monday, March 25<sup>th</sup> as written and recorded.

**Invoices for Approval of Payment for March 2024**

- Request a motion to accept invoices totaling **\$314,797.13** for March 2024
  - 1) General Fund - \$100,375.63
  - 2) Garbage Fund - \$46,706.42
  - 3) Sewer Fund - \$159,320.41
  - 4) Machinery Fund - \$1,570.00
  - 4) PLGIT Money Mkt Fund - \$2,460.00
  - 5) Liquid Fuels Fund - \$4,022.85
  - 6) Rds. & Bridges Fund - \$341.82

East Warren Road Bridge Expenses as of March 11, 2024 - \$985,437.49

**Correspondence / Communications**

- The next monthly meeting of the Board of Supervisors will be held on Monday, May 13, 2024 at 7:00 p.m.
- The Township's Annual Spring Clean-Up will be Saturday, May 18<sup>th</sup>

**Reports of Officials and Committees**

Zoning Officer Report  
Code Enforcement Officer Report  
Zoning Hearing Board  
Planning Commission  
Road Department Report  
Police Department Report

**RESOLUTIONS**

- Request a motion to adopt **Resolution #2024-17**; officially providing a 911 address for a property located on Songbird Road, as direct by the McKean County Coordinator for NG911 Public Safety systems; property will be addressed and known as: **76 SONGBIRD ROAD**

## **OLD BUSINESS**

- Update on the status of Delinquent Garbage / Sewer Accounts  
The Total amount of delinquent Garbage / Sewer accounts as of 03/31/2024 is \$130,505.66; several accounts were sent water shut-off notices; these accounts were paid in full or set up payment plans.

## **New Business**

- Bradford Township will be participating in the Annual Community Improvement Program for "Keep Pennsylvania Beautiful"  
Bradford Township's event will be held on Saturday, April 20<sup>th</sup> from 9:00am to noon and everyone will meet at the Township Building starting at 8:30am. Volunteers are asked to sign up at or call the Township Office until Thursday, April 18<sup>th</sup>; supplies will be provided to everyone such as safety vests, gloves and trash bags. Refreshment will be provided during and after the event.
- Request a motion to authorize the Township auditors from Haines & Company to adjust the Garbage Fund for the amount of \$985.00 for the 2023 audit for non-collectable dumpster rentals fees from 2018-2021
- Request a Motion to advertise to hire a P/T Laborer for the Road, Garbage and Sewer Dept; applications will be due by May 3<sup>rd</sup>

Letters of Interest were received by the Township Secretary from the following:

- 1) Frances Forbes
- 2) Bob Chapman

- Request a Motion to appoint \_\_\_\_\_ to the ZHB as a Member; effective 4/8/2024
- Request a motion from the Board to approve the SALDO plans for Timothy Gipe and Britney Griesbaum for a subdivision and lot consolidation; property parcel #17-006-217.3 / 217.3 contains 10.80 acres; SD Lot #1 containing 8.87 acres to be sold to Timothy Gipe; other 1.93 acres to remain with Britney Griesbaum; Timothy Gipe will do a lot consolidation of the purchased property with his own parcel #17-006-217.4 to be one complete parcel; these plans were reviewed & recommended by the PC at their meeting held on Tuesday, 3/12/24
- The BOS has received the final invoices from Laurel Highlands Structural, LLC for the East Warren Road Bridge contract project; the total is \$19,107.54  
The BOS reviewed the cost that was lost for the composite piling material, which was \$19,480.00; a difference of \$372.46
- Request a motion from the Board to authorize one of the following motions:
  - 1) Approve the final payment of \$19,107.54 to Laurel Highlands
  - 2) Approve withholding the final payment of \$19,107.54 from Laurel Highlands in lieu of cost lost for composite piling materials.
- Open Sealed Bids for 2024-2025 Road Material
- Request a Motion to accept the bid from \_\_\_\_\_ for Road Material

## **Public Participation**

## **Adjournment**